

**ULFO Meeting**  
**December 11, 2006**  
**9:30-11:00 a.m.**  
**UL1126**

**Present:** Jim Baldwin, Steve Towne (Chair), Fran Huehls, Jennifer Hehman, Todd Daniels-Howell, Karen Zimmermann, David Lewis, Randi Stocker, Polly Boruff-Jones, Brenda Burk, Bill Orme, Randall Halverson, May Jafari, Kristi Palmer, Karen Janke, Tony Stamatoplos, Ann O'Bryan (Secretary).

The meeting was called to order at 9:35 a.m.

The minutes of the October meeting were approved as revised.

The minutes of the November meeting were approved.

**Announcements:**

Randi encouraged everyone to attend an OPAC orientation.

Polly reported on the work of the search and screen committee for client team librarians, and encouraged all to attend an open session and team meeting as appropriate. She also announced that there may be a contest to name the new coffee cart.

Brenda announced that the End-of-Semester party would be December 14 at 10:30. The party will be a brunch but "anything goes." She also reported that the Foundation Center's website cites IUPUI University Library for our collaboration with the Center on Folio.

Mary announced that UL0110 has new furniture thanks to SLIS.

Jim announced that the School of Journalism is now officially a department in the School of Liberal Arts. Labor Studies still has no "home."

Steve thanked Fran for her work with Rich Wing on the annual review form workshops.

Fran said that during annual review crunch time, there would be triage available.

Jennifer reported that the IUPUI Faculty Council had passed the revised 3<sup>rd</sup> year review process.

Todd announced that on Monday and Wednesday there would be morning presentations by the candidates for the assessment librarian position.

David reported on progress of the search and screen for the development position. Interviews will be held in January. He also mentioned the recent OMB report concerning INCOLSA's budget and the possible effort to consolidate state cultural organizations.

There were no reports from the Bylaws and Professional Development/Research/Service Leave Committees.

The Primary Peer Review Committee's report was "Old Business", with Fran reporting minor changes to the Annual Review Criteria document. Mary thanked the group for their work. The group voted to accept the document, with all but one voting in favor. The document will first be used for the year 2007, reported in January 2008.

The group voted to rescind the "Revised Evaluation Section" of the "Faculty and Librarian Review and Enhancement Implementation Policy, University Libraries at IUPUI" because it has been superceded.

The meeting was adjourned at 10:50.

Respectfully submitted,

Ann O'Bryan  
Secretary