

# Graduate Affairs Committee Minutes

Date: February 24, 2015

Time: 1:30 p.m.

Location: UL 1126

Meeting called by: Dr. Janice Blum

## Attendees:

Janice Blum (Chair), Margaret Adamek, Rafael Bahamonde, Randy Brutkiewicz, Susan Cauble, Gabriel Chu, Thomas Davis, Fred DiCamilla, Gregory Druschel, Patricia Ebright, Charlie Feldhaus, Richard Gregory, Monica Henry, Karl MacDorman, NaShara Mitchell, Jacquelynn O’Palka, Patrick Rooney, Randall Roper, John Schild, Jack Schmit, David Skalnik, Annela Teemant, James Wimbush, Constantin Yiannoutsos; Staff: Dezra Despain

Guests: Ian Ermatinger-Salas, Nick Pearce

## Minutes

Approval of the Minutes for January 27, 2015 -- approved

Blum

### IU Dean's Report

Wimbush

The \$1million in base funding received for the President’s Diversity Initiatives has been hugely successful. We had fellowships for recruitment and for the dissertation year. Out of the 44 recruitment applicants received, we offered 10 fellowships and had two acceptances, one at IUPUI and one at Bloomington. We think it will take about a year for us to know how many offers we’ll need to extend in order to get the numbers we are looking for. As of last week, we had 74 applicants, so we will extend more offers in hopes of getting more acceptances. For the Dissertation Year fellowships, we had 12 to give and offered 13. As we suspected, there are students who need help funding to get their dissertation finished.

The signature recruitment events, Getting You to IU (GU2IU) and Getting You into IUPUI (GU2IUPUI) were successful in the fall. We had 25 visit IUPUI, and 47 visit IU. We have already had many apply. We have the capacity for 100, 75 for Bloomington and 25 for IUPUI. Because we didn’t have 75 apply to Bloomington, we are having a group of Native American students coming in April to fill in the numbers.

The Graduate Mentoring Center has been successful this first year. Maria Hamilton Abegunde is a post doc in the Graduate School and is the first director of this center. She has done an outstanding job in arranging programing. You can find out more about the Graduate Mentoring Center on the Graduate School website:

<http://graduate.indiana.edu/support/graduate-mentoring-center.shtml>. She has been working with the IUPUI campus as well as with the IUB campus. She also will be working with regional campuses.

In addition to the mentoring center, there are other community building initiatives. For example, the National Center for Faculty Development and Diversity (NCFDD) is a good community for underrepresented PhD students who are small in number in any given program. It allows them to have a community that goes beyond our campus, so there is greater support for them.

There have been more participants in the Southern Regional Education Board’s Compact for Diversity, a wonderful outlet for doctoral students to get advice, counselling, tips on how to be successful as doctoral students, and how to get off to a great start with their first placement.

Also, as part of community building, we have Emissaries for Graduate Student Diversity, which is what they are called in Bloomington. Here at IUPUI they are a part of UPnGO (Underrepresented Professional and Graduate Student Organization). They serve as ambassadors, and spend a lot of time with prospective students as well developing various initiatives to help build a sense of community.

All of these initiatives are part of the funding from the President’s Diversity Initiatives, and they have proven to be very successful.

We have completed the Council of Graduate School (CGS) grant application, which was for 40K over 2 years. It helped us provide opportunities for our students to get an appreciation of and to learn about assessment. One of the signature portions for the IUPUI campus was participating in Trudy Banta’s Assessment Institute. It was the first time we have had a session on assessment, and it was hugely successful with standing room only. Dr. Banta expressed her appreciation for NaShara making the connection and providing the session.

The Office of Naval Research contacted us last fall. The program manager, Anthony (Tony) Smith wanted to talk about Historically Black Colleges and Universities (HBCU). Jack Schmit and Yolanda Trevino from Bloomington were invited to the meeting. Tony Smith, after having looked at numerous websites, noticed our Herbert STEM Initiative and thought it

was impressive. It was the most advanced program he saw, and it was more in-line with his thoughts about the relationship between HBCUs and PWIs. He's interested in funding the remaining phases of the Herbert STEM Initiative for us. There is a potential for up to \$1.6million in funding that Tony can offer.

Jack Schmit was asked to expound on this. Jack said that Tony thought we have a model that he wants to use across the country because he thinks it will help with the STEM pipeline to bring diverse students to the STEM fields. Tony thinks we could get funding by June. There is a March 20<sup>th</sup> deadline to create a 20 page proposal. Tony asked what we would do as a University to replicate this on other PWIs across the country, and it is towards this end that we are now working.

We are working on developing a relationship with Providence Cristo Rey (PCR), a coeducational, college-preparatory secondary school serving Indianapolis. It offers educational experience to students with economic need. 98% of these students are low income. One of the hallmarks of this school is they partner with businesses and organizations so every student can have an internship. We are working with Chris Foley and Karen Dace so that we can have two interns per year. For the student, it is like coming to a job, and PCR provides the transportation. The students will be interning in the Graduate Office and the Multi-Culture Center. 100% of PCR students go to college, and, yet we have not had any matriculate at any IU campus. Having interns come here will help provide exposure to the campus.

Purdue University Report

Story

Unable to attend.

Associate Dean's Report

Blum

There is a meeting tomorrow in the Campus Center CE 305 3-4pm about Funding Financial Aid for IUPUI Certificate Programs as a workshop.

IU and IUPUI are embarking on a large promotional and fundraising campaign. Part of the goal is to seek out stories of students on campus who are "Rock Stars." Please pass along stories about outstanding graduate and professional students for use in the campaign to your development office staff and Dean. The campaign is already underway, and by April they want case studies put together. Talk to your deans, development office, and/or faculty about what your super star students are doing.

The Decision Support Initiative is new portal for Enhancing Data Models Processes and Interaction to Accrue Decision Making at IU. This site/program is accessible to faculty and staff at IU and IUPUI. This initiative can be found at <https://ds.iu.edu>. This is a searchable site offering access to student and campus data. The goal is to make data available to decision makers; deans, department chairs, faculty, etc, and it's much more accessible than IUIE. We are also working with Michelle Hanson in the Office of Student Data, Analysis and Evaluation to gain better access to past and present data on graduate and professional student enrollment, degree completion, and diversity.

We've been talking with the Registrar about putting together a best practice for accelerated programs. It is currently in draft format with Kim Lewis from the Registrar's office working on the policy.

Many thanks also to those faculty from different programs and schools who are helping as we formulate our strategic plan for graduate school.

Assistant Dean's Report

Mitchell

The faculty exchange with Florida A&M (FAMU) will be in April. IUPUI staff are going to FAMU April 6-8, and the FAMU constituency is coming here April 15-17. Participating faculty/programs from IUPUI include Chemistry, Computer Science, Chemical Biology, and SPEA. Participating faculty from FAMU will be from Biochemistry, Computer Information and Sciences. FAMU is an agricultural and mechanical institution, so they would have a leaning towards these types of fields, but we encourage collaboration across fields.

We have lots of resources that we want to make sure graduate students are using.

Versatile PhD – All IUPUI graduate students have access to the premium content available through our partnership with Versatile Ph.D., an online resource providing a supportive community for graduate students interested in resources and insightful first-person narratives written by peers succeeding outside the academy. Because of a firewall, students must create a premium account through PFFP.

National Center for Faculty Development and Diversity (NCFDD); Kerry Ann Rocquemore was here in February to talk about Tenure and Time Management. With NCFDD we have over 600 individuals from across campus who are affiliated. It is opt in, so if you want to be added, please contact us.

National Assessment Institute will be in October. Current call for proposals is out. Deadline is March 15<sup>th</sup>. For the second year, we are going for the Graduate Education track. If you are doing something related to graduate principles of learning, we would like to see some proposals along those lines, or we would love any proposal from you, your graduate student or post doc that talks about assessment in graduate education. Joanne Sousa is our track speaker who speaks from the medical side but also has had experience on the academic side.

- Nick Pearce is a new graduate assistant who has joined us in the Graduate School Office. He is pursuing his doctorate within Indiana University's Higher Education and Student Affairs program. For the Graduate Office, he is working on academic and professional development programs, such as PFFP and with our transition of the portal PFFP to a new site within canvas. Given his experience within the English department on campus, we also

enlisted Nick to help direct our Writing Group for graduate and professional students. This group meets in the Graduate School Office (UL1170) with a meeting tonight 6-8pm.

- Ian Ermatinger-Salas is also a new graduate assistant working with us to provide information on grants and fellowships to graduate and professional studies at IUPUI. He is a master's student in the School of Philanthropy. He works with the Graduate Mentoring Center and with the Graduate Office. Ian has taken on the task to provide information on grants and grant writing support to help students find, apply for, and obtain funding. He will be leading a series of workshops, of which the first is tomorrow night. He is also seeking to create new partnerships across campus that will help students find funding for their education. Ian is working with our partners in Bloomington to bring the GradGrants program to IUPUI.

#### Graduate and Professional Student Government

Greco

Unable to attend.

#### Graduate Office Reports

Henry

We are going into a second round of interviews for the front desk individual who will help support our office personnel, Dr. Blum, and Dean Mitchell.

#### Committee Reports

##### Curriculum Subcommittee Report

O'Palka

We met last week and reviewed nine course changes and around 20 new courses.

We are making an effort to review anything that we have sent back for reconsideration first.

Please be aware that Chrome has issues with CARMIIn, so you might want to fill out the CARMIIn document in another browser.

The committee is trying to get a representative from each unit on the committee so that there is a knowledgeable person as a resource in the unit who you can turn to.

We received a number of courses where the course are graduate/undergraduate pairs. If you send in courses like this, we must see either both graduate and undergraduate syllabi or a table with graduate learning outcomes and undergraduate learning outcomes.

The committee is happy to consult with you before you submit a course, so please touch base with us.

##### Fellowship Subcommittee Report

Henry

Deadline for University Fellowship and President's Diversity and Recruitment award was Friday. We will be meeting March 11 to make decisions, and shortly thereafter the "make offer" list will go out to you.

The Sherry Queener Award deadline is March 2nd. It is a monetary award.

##### Graduate Recruitment Council Report

Blum

Jennifer Mahoney was at Butler, but included information on the Recruiters Workshop. Please save the date for Wednesday April 22 8:30-4:00 in the Campus Center, CE 409.

- The keynote is Graduate Recruitment: The Noel-Levitz Perspective.

Other topics include:

- Using GRE & TOEFL Search Services
- What We Can Learn from the International Student Barometer Survey
- And more!

IUPUI registration rate is \$35.00. Registration is now open. <http://tinyurl.com/IUPUIRecruiter>.

#### Program Review

Blum

- Credit hour change for the MA in Public Relations—approved  
Reduce the number of credits from 36 to 33 credit hours. The accounting course is no longer applicable, so it is being removed.
- Change to comprehensive exam requirement for MA in Communication Studies - approved  
They want to eliminate the requirement for the exam and keep either a thesis or an applied learning project as a capstone. This will keep them more in line with other programs in Liberal Arts.

#### Discussion

#### Old Business

#### Next Meeting and Adjournment

