

**IFC Academic Affairs Committee - Meeting Notes**  
**Thursday, October 13, 2011 from 11a-1p in UL 2115J**

Members Present:

Brothers, Linda (PETM)  
Daniels Lee, Peggy (Business)  
Dankoski, Mary (Medicine)  
Ferguson, Margaret (Liberal Arts)  
Gibau, Gina Sanchez (SLA: Anthro)  
John, Vanchit (Dentistry)  
Lupton, Suzann (SPEA)  
Orme, Bill (University Library)  
Salama, Paul (E&T)  
Smith, Josh (Education)  
Walker, Marquita (Labor Studies)  
Ward, Rick (University College)  
Watson, John (Science)  
Watt, Jeff X. (Science: Mathematics)  
Wright, Eric (Med: Pub Health) (Chair)

**11:05-11:10 - Welcome and Introductions.**

Volunteer for the undergraduate admissions committee. Marquita

**11:10-11:45 - Discussion of the Bachelor of General Studies Task Force Report.** (see Task Force Report distributed before and at meeting). Special Guests: Kathy Johnson, Dean, University College and Khaula Murtadha, Associate Vice Chancellor for Life Long Learning

Johnson and Murtadha summarized the transition planning report that was distributed in advance. The recommendation to move the BGS is a result of the NAD recommendation to close the School of Continuing Studies. They led a Task Force that included Kathy Marrs and Becky Porter to develop a transition plan. Completed the report but did not offer conclusive recommendations. They wanted to wait until they had the opportunity to discuss their findings with the faculty and engage discussions through the faculty governance structure. School of Continuing Studies will close in May 2012. Khaula presented on the BGS and explained the degree's relationship with the School (the official degree granting unit) and its relationship to the Division of Continuing Studies at IUPUI which provides all operational support and works with other schools and programs in schools. This is a large program that provides educational opportunities for a large and diverse student population, many of whom are adult learners with atypical educational trajectories.

Question for IFC AAC:

(1) where should the program be housed?

Faculty expressed concerns about the potential fit with Science and/or Liberal Arts.

Wherever it ends up, the members hope that it will maintain its unique perspective/approach and that the program continues to maintain strong relationships with the other degree granting units and consider ways we could strengthen and expand the program. What is most expedient may not be in the best interest of the program.

Is University College the right place? They have the support service system that could be easily integrated and possibly more cost effectively scaled up with the addition of the Division of Continuing Studies. Concern: the University College may lose its core mission.

Suggestion (Wott): a consortium model (between UC, SLA and Science)? Need to have clear responsibilities delineated. This would require strengthening the role of faculty in advising and leading the program.

Marquita recommended that we get input from our colleagues and return to this issue at the next meeting. Input from Social Work/Labor Studies (Marquita), Science (John Watson), and Liberal Arts (Gina and Margie) and University College (Kathy Johnson).

(2) should the degree name be changed?

Need to recommend action at our November meeting to not delay decision making and alleviate student anxiety.

**12:15-12:30 - Administrative Withdrawal Policies (see handout). Blah.**

Ask us to talk about

1): make the administrative withdrawal policy the default for all 100/200 level or all undergraduate colleges.

Need to be careful because of the implications for student financial aid and student health insurance. Expanding the policy could put students in jeopardy. Where are the safety policies.

Recommendation for Policy Change: IUPUI should implement the administrative withdrawal policy to be the default policy for all undergraduate courses. Individual schools/academic units may identify courses they do not wish to apply the default policy. The Office of the Registrar and academic units should develop policies to aggressive work with students who are subject to this policy so that they do not inadvertently affect their financial aid and/or health insurance

Concern: this requirement must be clearly delineated in the course syllabus.

Recommendation 2:

2) we now have alternative course formats, and the policy is written for traditional formats, including summer courses. Yes, "half of the first 25% of the course requirements." All online face to face, alternative forms, and summer.all course formats

**12:15-1:00 - Review Policy Issues to Be Discussed, Identify Information Needs (including data and guest presenters), and Establish a Schedule for Discussing Remaining Issues**

**1:00 - Adjourn**