Minutes of Meeting
Technical Services Committee
December 3, 1999

Convened: 11:00 a.m.

Present: Subir Chakrabarti, David E. Hoegberg, William Schneider, Mike Scott, Thomas
               A. Upton, Kim White-Mills

I.   Small grant Student Technology Fund requests were considered.

       A. Jennifer Cochrane requested that STF grant to purchase a laser printer to use at home
          for two months. The proposal was rejected. The committee thought this request
          would set an unacceptable precedent. The committee suggested that Jennifer
          Cochrane should find departmental support for her request. For example, she might
          sign-out her office printer for the two month period.

       B. Michael Maitzen requested the purchase of a CD-ROM duplication system. The
          committee conditionally approved this request asking that this resource should be
          made available to other SLA users.

       C. Michael Maitzen requested the purchase of a color, ink-jet printer for the CommTech
          lab in CA446. The committee asked that Mike research his choice of printer
          carefully, and then approved the request.

II.   Mike Scott requested help in clarifying the issues and concerns this committee presented
       after reviewing the proposed Software/Hardware Support (refer to the minutes of the
       meeting of September 17, 1999). Some reactions from the committee were:

       A. This document should not be called a "policy".

       B. An appeal and review procedure should be well articulated.

       C. The list of supported software should be prefaced with a reason why the software
          titles are on that list.

       D. The off-campus support "policy" should be indicated as "in development".