

Open Burning

FIN-INS-17



About This Policy

Effective Date:
10-27-2011

Last Updated:
04-08-2010

Responsible University Office:
Office of Insurance, Loss Control & Claims

Responsible University Administrator:
Vice President and Chief Financial Officer

Policy Contact:
Larry Stephens
Director, INLOCC
stephenl@indiana.edu

Related Information

- * [Entertainment Permits](#)
- * [Indiana Department of Environmental Management Open Burning Fact Sheet](#)
- * [FEMA Fire Safety](#)

Related Forms

- * [IUB: Fire Permit Request](#)

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Scope

All campuses.

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Policy Statement

Outdoor Fires are not allowed on University property without permission of the campus office providing fire control and adherence to the guidelines and procedures set forth below.

Reason For Policy

Fire is a significant risk for property damage and injuries. Proper controls are vital to manage these risks.

Procedure

Note: This is the *minimum* set of procedures that must be followed. These are subject to change without advance notice and may be affected by current environmental conditions at the time of request. Anyone applying for a permit will be provided with a current fact sheet and guidelines.

Common sense approaches to creating open fires must be used. Guidelines for fire safety can be found here: <http://www.usfa.dhs.gov/citizens/>.

Persons requesting permission for open burning shall submit the proper form (see Forms) or contact their campus' responsible office (see Additional Contacts) at least 10 working days before the event.

Fires shall not be located within 50 feet of a structure.

Accelerants such as gasoline, diesel fuel, or kerosene shall not be used to kindle a fire.

Charcoal lighter fluid may be used on wood before the fire is lit. It may not be sprayed on flames.

Only wood provided by or approved by the appropriate campus department may be used for a fire.

Running, dancing and horseplay shall not be allowed in the vicinity of an open fire.

Fires shall not be left unattended.

Fire watchers may be required.

Fire extinguishers located with fire watchers may be required.

All fires will be completely extinguished and cold before the fire watch ends.

Any office of authority may order the extinguishment of any fire on Indiana University campus deemed to be unsafe.

Participants shall obey the lawful orders of a responding fire department.

Note: Individual campuses may have additional procedures and guidelines that may be more restrictive. Anyone applying for a permit will be provided with a current fact sheet and guidelines.

Specific offices with jurisdiction

All campuses

Office of Insurance, Loss Control & Claims

Dean of Students

IUB

Campus Division

Residential Programming Services

IUPUI

Fire Protection Services

IUE

Physical Plant

IUK

Physical Plant

IUN

Environmental Health & Safety

IUSB

Environmental Health & Safety

IUS

University Police

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Definitions

Outdoor Fire: Any type of open flame outdoors, including campfires, bonfires, and fire pits of any kind. This does not include charcoal or propane grills or smokers, and does not include approved maintenance procedures.

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Sanctions

A non-permitted fire may be extinguished by authorities. Those responsible for the fire are subject to discipline through the appropriate university offices.

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Additional Contacts

Subject	Contact	Phone	Email
IUPUI	Blake Hayes	317-274-8951	hayesbla@iu.edu
IUE	Gail Smoker	765-973-8254	gsmoker@iue.edu
IUK	John Sarber	765-455-9505	jrsarber@iuk.edu
IUN	Kathryn Manteuffel	219-981-4230	kmanteuf@iun.edu
IUSB	Mike Prater	574-520-4892	maprat@iusb.edu
IUS	Chris Rainbolt	812-941-2400	craibol@indiana.edu

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History

This policy was established on October 27, 2011.