

IUPUI
Academic Policies and Procedures Committee
Minutes
Friday December 7, 2007

Minutes--The minutes of November 2 meeting were distributed electronically.

Announcements from the Chair

- Compilation of IUPUI academic unit probation and dismissal policies (see attached and also



Probation_Dismissal
_2007.xls (..

printed at the end of the minutes)

- The Office of the Registrar compiled the information and it is provided for your reference.
- Update on PeopleSoft 9.0 upgrade
 - Good progress is continuing to be made toward the February upgrade of PS SIS/HRMS systems.
 - Dates for the upgrade have not been finalized. Tentatively plan on SIS not being available beginning Friday February 15 and returning to operation by Thursday morning, February 21.
- Opening of Admission Center, Student Financial Services, and Registrar in the Campus Center
 - The date on which the Campus Center is turned over to IUPUI has been delayed until 12/14. Enrollment Services offices will be moving the week of 12/17. We hope to have the Registrar and Student Financial Services areas functioning by 12/20 and the Admission Center functioning by 1/2/08. (NOTE: These dates were revised after the meeting due to construction delays.)
- FASPAC subcommittee is meeting to review the processes related to Satisfactory Academic Progress
 - Several of the suggestions are already in the process of being implemented. In addition to the information on SAP that all students on financial aid receive every semester, a warning message is being developed for those students who are at risk for not demonstrating satisfactory academic progress.
 - Information will be shared with APPC when FASPAC has completed its review.
- IPAS Report on students who transfer



IPAS Statewide
Transfer Report.pdf

- IUPUI was the institutional destination of more transfer students (12% of total) than any other destination for students who transferred between 04-05 and 05-06.

Academic Affairs Committee Report *Kathleen Marrs, Chair*

- IFC discussion of policy to limit application of credit from 2 year institutions to 64 credits



AACresponseALC
5Dec07.doc



CCtransfercreditpolic
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- The proposal for existing articulation agreements that are based on the application of more than 64 credits:
 - Students who have started an associate degree that is covered by an articulation agreement would be grandfathered.
 - When agreements are reviewed, the need for exception should be reviewed by some group such as the APPC or the new curriculum committee.

- Articulations that involve licensure or certification can apply more than 64 credits.
 - Concerns were raised about Biotech, Herron, and other articulations that were built on more than 64 credits. The sense was that the reasons they have for more than 64 credits is as justified as the reasons that the health careers merit an exception.
- Purdue School of Science has adopted a school policy limiting application to 64 credits. E & T will consider adopting the same limitation.
- Wording of resolution is still being crafted. Send any comments to Kathy Marrs.

Items for Review, Discussion, or Action

- Archiving of OnCourse Gradebooks—*Mary Beth Myers*
 - All course data including the gradebook is available for 5 years. Contact the UITS support center to make the request. It will take a bit longer for original Oncourse sites because the data has been taken off of the application servers but for Oncourse CL the process simply involves un hiding the course site on the production server. Note: Stacy Morrone is working with the KB to get this process documented.
- eAdd—*Mary Beth Myers*
 - eAdd will begin in January. This process begins the 2nd week after the waitlist placements have been made and will end with the end of the auto W period.
 - A faculty tip sheet has been developed and will be made available within the next couple of weeks on the Registrar website
 - Paper drop and add forms can still be used if the department wants that option.
- eGrade Change—*Mary Beth Myers*
 - eGrade change should be available by the end of this semester.
 - A tip sheet is being designed. The information should be distributed in the next couple of weeks.
- Processing Returning and Intercampus Transfer students—*Jennifer Pease*
 - RTU is the admit type for returning students (students who have been out for 2 consecutive semesters); ICU is the admit type for intercampus transfer students. Information on these groups is now available in the Point-in-Cycle Report.
<http://imir.iupui.edu/picx/reports/1/20/default.aspx>
 - General Studies degree students are handled directly by General Studies and are not included in the PIC reports.
 - Summer 2007 is the beginning for establishing a baseline for comparative information.
 - It is very helpful to have units contact students who have indicated that they want to return to IUPUI.
 - Admissions and University College are using an Accelerated Improvement Process to review the procedures that are being used so that the process can work as smoothly as possible.
- New email message to recently registered students—*Mary Beth Myers*
 - A concern was generated from the Bursar Appeal Committee. A number of the students who submit appeals owe IUPUI because they thought that lack of payment of tuition and/or not attending classes would result in their withdrawal from the classes without financial penalty.
 - A message will be send to recently registered students stating that they must take an action if they want to withdraw from classes and the consequences if they do not.

Future Agenda Items-

- Review of SAP processes—*Kathy Purvis*
- Update on IU Notify—*Mary Beth Myers*
- Update on Avian Flu preparedness—*Becky Porter*

Meeting Dates and Locations –

<i>Date</i>	<i>Time</i>	<i>Location</i>
January 11, 2008 *	1:00 – 3:00	CE 268
February 1, 2008	1:00 – 3:00	CE 268
March 7, 2008	1:00 – 3:00	CE 268
April 4, 2008	1:00 – 3:00	CE 268
May 2, 2008	1:00 – 3:00	CE 268

Meetings are first Friday of each month; there are some exceptions
*January 11th is second Friday
Room CE 268 is located in the new Campus Center building

Website: <http://registrar.iupui.edu/appc/>

PROBATION

ACADEMIC UNIT	CAREER	IU Cum GPA < 2.0	Term GPA < 2.0	IU Cum GPA <u>or</u> Term GPA < 2.0	IU Cum GPA < 2.5	IU Cum GPA < 2.0 <u>or</u> 12 credit hours of course work GPA < 2.0	Term GPA < 2.0 <u>or</u> Last 12 credit hours of course work GPA < 2.0	Cum Program GPA <u>or</u> Term GPA < 2.0	Cum Program GPA < 2.0 <u>or</u> last consecutive 12 credit hours of course work GPA < 2.0	IU Cum GPA or Term GPA < 2.0; <u>or</u> *Specified Course(s)/Requirement(s) Analysis	Term GPA < 2.0; <u>or</u> *Specified Course(s)/Requirement(s) Analysis	Dean's/Committee Decision (Not making satisfactory progress towards degree)	Academic hold with impact	Written Communication
Kelley School of Business	Undergraduate		1											1
School of Continuing Studies	Undergraduate	1					1							
School of Dentistry	Undergraduate										1			
School of Education	Undergraduate				1									1
School of Engineering and Technology- Full-time	Undergraduate							1					1	1
School of Engineering and Technology- Part-time	Undergraduate								1				1	1
Herron School of Art	Undergraduate	1											1	1
School of Informatics	Undergraduate		1										1	
School of Journalism	Undergraduate									1			1	
School of Liberal Arts	Undergraduate	1										1	1	
School of Medicine	Undergraduate			1								1		1
Military Science	Undergraduate													
School of Nursing	Undergraduate									1				
School of Physical Education & Tourism Management	Undergraduate				1									1
School of Public and Environmental Affairs	Undergraduate									1			1	
School of Science	Undergraduate	1												1
School of Social Work	Undergraduate													
Labor Studies	Undergraduate						1							
University College	Undergraduate	1											1	1
TOTAL		5	2	2	1	1	1	1	1	3	1		2	8

***Dentistry:** Failure of any course; or Failure in a module in a course in which failure does not result in a failing grade for the entire course; or Unacceptable clinical progree or participation

***SPEA:** SPEA (i.e. courses within the school) GPA < 2.3

***Journalism:** Any one Journalism, Telecommunication s, or selected Communication & Culture course ≤ D+

DISMISSAL

ACADEMIC UNIT	CAREER	Any two terms GPA < 2.0	Any Two consecutive terms GPA < 2.0	IU Cum GPA < 2.0	IU Cum GPA < 2.5	IU Cum GPA < 2.0 <u>or</u> Any two consecutive terms GPA < 2.0	Program Cum GPA < 2.0 <u>or</u> Any two consecutive terms GPA < 2.0	Cum Program GPA < 2.0 <u>or</u> last consecutive 18 credit hours of course work GPA < 2.0	Term GPA < 1.0 <u>or</u> 12 credit hours of course work GPA < 1.0	Additional 12 credit hours of course work < 2.0	*Specified Course(s)/Requirement(s) Analysis	Two consecutive terms < 2.0 <u>or</u> *Specified Course(s)/Requirements Analysis	Any Two Terms and IU Cum GPA < 2.0; <u>or</u> *Specified Course(s)/Requirement(s) Analysis	Two consecutive term < 2.0; <u>or</u> IU Cum for two consecutive term < 2.0; <u>or</u> *Specified Course(s)/Requirement(s) Analysis	Dean's/Committee Decision (Not making satisfactory progress towards degree)	Academic hold with impact	Written Communication
Kelley School of Business	Undergraduate			1											1		
School of Continuing Studies	Undergraduate			1					1	1							
School of Dentistry	Undergraduate										1				1		
School of Education	Undergraduate				1											1	1
School of Engineering and Technology- Full-time	Undergraduate						1										1
School of Engineering and Technology- Part-time	Undergraduate							1									1
Herron School of Art	Undergraduate	1													1	1	1
School of Informatics	Undergraduate		1												1		1
School of Journalism	Undergraduate												1		1		
School of Liberal Arts	Undergraduate	1			1												1
School of Medicine	Undergraduate														1	1	1
Military Science	Undergraduate				1										1		
School of Nursing	Undergraduate												1		1		
School of Physical Education & Tourism Management	Undergraduate						1										1
School of Public and Environmental Affairs	Undergraduate														1		
School of Science	Undergraduate			1											1		
School of Social Work	Undergraduate											1					1
Labor Studies	Undergraduate				1					1							
University College	Undergraduate		1	1													1
TOTAL		2	3	6	2	1	1	1	2	1	2	1	1	1	9	3	9

***Nursing:** Any two nursing courses (didactic or practicum/clinical) Grade < 2.0 or Satisfactory; or Any nursing course (didactic or practicum/clinical) on second attempt Grade < 2.0 or Satisfactory; or More than three general education courses required for

***Social Work:** Each Social Work course < "C"; and Required Social Work courses GPA < 2.5; and Social Work S482 < Satisfactory

***Journalism:** Two or more Journalism, Telecommunications, or selected Communication and Culture courses ≤ D+

***Medicine:** Any one Term GPA ≤ 1.0

***Dentistry:** IU Cum GPA after first 4 terms < 2.0; or Multiple failures in courses, modules, and/or on comprehensive term examinations; or Repeated instances of Term GPA < 2.0

