SLA Technology Committee Meeting
November 11, 2008
Minutes

Attending: Jim Wolf, Jennifer Cochrane, Kimmaree Murday, Mike Scott, Wayne Husted, Beverly Teach, David Ford, David Bivin, Gina Sanchez Gibau

Second half of meeting held concurrently with the ad-hoc committee for the renovation of former bookstore area in.

- Lab subcommittee (David Bivin)
    o Approved one software request for NVivo 8, a qualitative data analysis software program.
    o Some conflicts have arisen for special requests to reserve some of the labs. The lab subcommittee will address this. Wayne noted that some of the requests are coming from outside the school, which raises the question of priorities. David felt that SLA departments would get priority, but when there is conflict between SLA requests, the issue of who gets priority must be resolved in some fashion. Some labs such as the digital language lab allow only three reservations at a time, with exceptions for "heavy use" classes; others can be reserved for an entire semester, and even for future semesters, on a first come/first serve basis. For the moment colleagues are making informal agreements when there are scheduling conflicts on a case by case basis.

- Cell Phone issue update (David Bivin)
    o David has approached Rick Hansen, who provided a policy that was established several years ago. There seems to be an issue as to access to the policy online. The argument in favor of landlines was to encourage faculty to have office hours on campus during which students might stop by in person. Dean Bloomquist has been contacted and has requested additional information.
    o There may be some tax consequences to having the university provide cell phone service (could be considered taxable income). Other issues include overage and long distance charges (some of which would be ameliorated with cell phone use).
    o The policy can be found at:
      http://www.indiana.edu/~vpcfo/policies/accounting/i-480.html

- Mike Scott reported that Michelle Simmons has left IUPUI, and with permission we will be hiring a replacement to run the Digital Language Lab.
- Redesign of the Creston touch pad (Beverly)
    o Will be rolled out in 60 rooms for the spring semester; by the end of the summer a similar design will be installed in all rooms.

- o Some concern was mentioned about the projector automatically starting up whether or not it would be used (energy waste); Beverly reported that in the future the computer will be available to use without the Creston code, for those instructors who do not plan to use the projector.
  - o A help menu has been added in the new design.
  - o Mike asked if microphones may be added as there have been increasing requests for use of teleconferencing programs such as Skype.

- Jen Cochrane asked if we should respond as a group to the strategic plan, in addition to sending individual responses.
  - o David Ford explained that group responses would not weigh any more heavily than individual responses.
  - o Kim reported that the Faculty Council Technology Committee is looking at the plan in great detail.
  - o Tech Committee members were encouraged to send individual feedback, and bring anything that needs to be discussed back to the committee.

- Discussion of our own strategic plan tabled for now.

- Discussion of former bookstore space options, including possible blueprints and issues of fundraising were discussed jointly with the ad hoc committee.

Spring meetings will be scheduled via email communications.