

Report of IFC Faculty Affairs Committee to the IFC on 2 May 2017

Recommendation to remove the “NOTE” and list of leaders at the end of the policy about the “Review Procedures for IUPUI Administrators” in the **IUPUI Faculty Guide** (p. 52)

NOTE: The language of the introduction and of paragraph II.I. has been designed to mandate the periodic review of certain campus administrative officers while permitting flexibility in including other campus officers as circumstances warrant. The following list is *indicative* of officers who would be eligible for review under the procedures proposed for adoption. The chancellor and core school deans are already covered by university procedures and thus are not included. Administrative positions subject to periodical review under this policy are defined primarily by the extent of their responsibilities and the significance of their impact on the campus’s research, teaching, and service missions, not by the terminology or hierarchical level reflected in their titles. Individual titles that are listed may be combined for the purpose of a review at the discretion of the chancellor and the IUPUI Faculty Council Executive Committee.

Executive Vice Chancellor and Chief Academic Officer
Senior Associate Vice Chancellor for Academic Affairs
Assistant Dean of the Faculties
Associate Vice Chancellor for Lifelong Learning
Senior Advisor to the Chancellor for Academic Planning and Evaluation Vice Chancellor for Finance and Administration

Vice Chancellor for Research
Vice Chancellor for Student Life/Dean of Students, including Assistant Vice Chancellor for Student Life and Learning Assistant Dean of Students
Vice Chancellor for Diversity, Equity, and Inclusion
Vice Chancellor for Community Engagement
Associate Vice Chancellor/Executive Director, Enrollment Services
Deans of campus and system schools reporting to the Chancellor or to the Executive Vice Chancellor (including

Associate Deans as appropriate)
IUPUI-Columbus’s Vice Chancellor and Dean
Associate Deans of the IUPUI branch of core schools whose Dean reports to the IUB Provost
Dean of the IUPUI University Library (including Associate Deans as appropriate)
IUPUI Associate Vice Chancellor for International Affairs/IU Associate Vice President for International Affairs Director, Office of Equal Opportunity
Director, Graduate Office/Associate Dean, IU Graduate School
Athletic Director

Revised 6/13/94; 01/20/2010

Approved by IFC, 2/2/2010

Editorial Changes made to some position titles; 6-29-15, 6-15-16

Since the task force for proposing new ways for the **representation of non-tenure-line faculty (NTTF) in IFC** was a working group of the FAC in 2014-2016, the members of this AY’s committee want to go on record with their continued support of NTTF and the recognition of their contribution to the campus. [Therefore, the FAC will review and discuss the proposal suggested in principle by the IFC EC early in fall 2017 for presentation to the IFC in a fashion](#)

timely for the election of IFC representatives for AY2018-2019. This proposal includes that all faculty, TTF as well as NTTF, can serve as Unit Representatives; only TTF as At-Large Representatives; and that 1 of the 4 seats on the IFC Executive Committee can be an elected NTTF. The particulars need to be worked out in order to be in line with the IFC.

The first reading concerning the **creation of the title and rank of Professor of Teaching** brought about a spirited discussion and led to a more systematic review of the already established specialized faculty. In light of this review it has become apparent that this issue warrants more work, which carries over into the AY 2017-2018.

A close reading of the policies governing the appointments of those NTTF revealed not only that interpretation and practices concerning the roles of those NTTF differ in the various academic units across campus. Before suggesting any changes, it is critical that each academic unit review the policies and procedures and report the relevant data to the IFC and the Office and the Chief Academic Officer (CAO). The FAC recommends that those reviews, including filing the requisite reports, be completed during the fall semester 2017. In the future, the reporting to the CAO and OAA should be coordinated with the reporting scheduled the EVC developed for deans.

The **academic policy framework**, including the role in faculty governance and the protection of academic freedom is the same for all of the appointments of clinical professors and lecturers; scientist/scholar; and professor of practice:

- The **academic unit determines** the minimum tenure-line FTE faculty (based on the total tenure-line and NTT faculty)
 - the **dean of the academic unit files** the specification with the campus academic officer
- The **tenure-line faculty of each academic unit specifies** the courses and instructional tasks that shall be assigned to NTTF
 - the **dean of the academic unit reports** the courses (including headcount) and instructional tasks assigned to the NTTF annually
- The **CAO and the IFC review** all academic appointments and their use annually
- Participation in governance determined by Constitution of the IU and IFC constitutions
 - Within the academic unit: determined by tenure-line faculty
 - If NTTF have voting rights, tenure-line faculty have at least 60% voting weight
- **Faculty of each academic unit determine** rank of NTTF—based on experience
 - **Criteria for promotion** (written and available to faculty must be filed with the CAO)
- **Long-term contracts** after probationary period offer protection of academic freedom
 - Long-term contracts are not more than 7 years and no less than 5 years (or rolling 3-year contracts)
 - Exact mechanism shall be determined by the dean and the faculty governance body within each school, approved by the chancellor/provost
 - The right to long-term contracts is on the basis of excellence only in those responsibilities that maybe assigned to NTTF
 - **Each school will establish** procedures and specific criteria for review of long-term contracts

Definitions and classifications:

Clinical professor (assistant, associate)

Contingent employment
Clinical setting
Performance in teaching and service
Probationary period = same as tenure-line faculty

Lecturer (senior lecturer)

Contingent employment
Primary responsibility = teaching; assigned responsibilities may include research and service only in support of teaching

Professor of Practice (in most aspects the same as ACA-18)

Primary responsibility = teaching; "may be assigned research and service responsibilities but these activities must be in support of teaching, student development and placement" (ACA-19)

Restriction: "... achieved distinction in their chosen field of practice, and who bring to the university unique practical experience and talents that will benefit our students ... terminal professional degree in the field or give evidence of equivalent capabilities by virtue of experience." (ACA-19)

Academic units that use this rank must develop policies that define expectations for "excellence in instruction." (ACA-19)

Initial, 3-year appointment must be reviewed by academic unit faculty (majority vote is necessary); reviewed by chancellor

Major performance review before end of 7-year probationary period (procedure and specific criteria established by school [available to faculty])

Scientist/Scholar (presumably comparable to clinical)

Contingent employment (tied to external grant funding)
Primary responsibility = research
Probationary period = same as tenure-line faculty

The FAC discussed and supports the **guidelines pertaining to faculty work arrangements** the SAVCAA presents at this meeting.