

University Library Faculty Organization (ULFO)

Meeting Minutes

March 25, 2009

Present: Kristi Palmer (Chair), Tina Baich (Secretary), Polly Boruff-Jones, Brenda Burk, Robin Crumrin, Ed Gonzalez, Kathleen Hanna, Joe Harmon, Fran Huehls, Jaena Hollingsworth, Karen Janke, Jennifer McKeeman, Ann O'Bryan, Kevin Petsche, Tony Stamatoplos, Randi Stocker, Steve Towne, Jessica Trinoskey

Meeting called to order at 9:33am.

Approval of Agenda and Minutes

Agenda approved with addition of IULFC report to New Business. Minutes approved as presented.

Announcements

Brenda announced that we have registered for a series of institutional repository webinars. She will send out more information for people interested in attending.

Jaena said the current Diversity Fellows will be done in May. They are currently soliciting applications for next year's Fellows.

Kristi announced the coming name change for UL's digital collections to IUPUI ScholarWorks at the request of IU administration for all repositories to be branded in the same way. IDeA will become IUPUIScholarWorks: Repository.

Ed announced that the UL Research Award date has been moved to end of May so more departments can take advantage of the opportunity. Information is posted under news and events on the library homepage. CTL's research program is kicking off. Some participants will be required to contact their subject librarian.

Committee Reports

Bylaws: Kristi reported on behalf of Kevin that the committee will review the history of the Budgetary Advisory Committee Representatives and decide how selection of reps should be handled in future.

Professional Development/Research/Service Leave: Bill asked Kristi to report that the committee has received two research leave applications. One was approved, the other denied.

Primary Peer Review: Karen reported that the committee has been asked to review documents related to the annual review process to revise and correct in light of current procedures.

Nominating Committee: No report.

TTA Selection Committee: Kristi announced that Polly and Tony are this year's recipients. The committee was especially impressed with Polly's work with Crispus Attucks and Tony's work on improvisation in teaching. Tony will be presenting on this topic at the next ULFO meeting. The committee has suggestions for changes to documentation on how to review. First, they would like to see an "opt out" button added to the annual review form so the committee doesn't have to review every eligible librarian. Second, they created a Review Form based on the guidelines to allow for easier recording of data for each candidate. This document is posted to the ULFO website. The committee also made some modifications to the Guidelines including adding the requirement that the annual review be submitted by the due date to be considered for the TTA. They also removed the March 10 deadline and replaced it with "one week prior to the campus set deadline" since that date fluctuates each year.

Tony had a question on the announcement of recipients as he was not aware until the meeting of his final selection. Kristi indicated notification is supposed to come from David. She will talk to him about how and

when recipients should be notified. This should be done in time for recipients to participate in the Honors Convocation where they are recognized.

ULFO voted on the changes to the Guidelines documents and approved them.

Diversity Council: The international news room is a go. Funding in the amount of \$20,000 was received from Informal Learning Spaces and \$6,000 from LSTA for technology. The original proposal has been downsized due to lack of funding at this time. There will be 6 TVs with international news feeds, but no additional print subscriptions at present. A goal of August 15 has been set for completion. David wants to have it up and running for the fall semester.

The Council is also looking for next year's Diversity Fellows supervisors. Contact Jaena if you are interested.

Old Business

Budget Affairs Committee Membership

Following the discussion at the last ULFO meeting, Kristi reviewed the procedures for this committee and clarified who this year's members are. Jaena and May were both elected and are serving the second year of their terms. Eric is serving his first of two years. Polly is serving for this year only. Tony was appointed but won't serve this year. Kristi has referred this issue to the Bylaws Committee for further review.

WorldCat Local Discussion

Tina reported that IUPUI WorldCat is now live and accessible via the library homepage. Tina showed the group the splash page created. Joe suggested adding IUPUI WorldCat to the IUCAT link on the homepage. Tina will follow up with Andy. A discussion of whether IU Libraries rather than Libraries Worldwide should be the default search followed. It was decided to leave it as Libraries Worldwide for the time being and to assess at a later date.

Merit Ratings Follow-Up

During a previous discussion of the ULFO Resources web page, the accuracy of the posted Merit Rankings document was questioned. Per Todd, the document is being updated and scheduled to go before Management Team this Thursday. The document that was posted has been removed. Kevin brought up the propriety of changing evaluative procedures for periods that have already occurred. He felt if we change the document it should be for the coming year (2009) not 2008. The group generally agreed and asked Kristi to express ULFO's concern to David.

New Business

IULFC Report: Joe attended the February 27 meeting, which was largely a report on the Council of Head Librarians meeting that occurred a few days prior. Pat Steele issued a charge for the creation of an Instruction Congress similar to the Cataloging Congress. Bill Orme is our representative on this new group. Concern was expressed over stimulus funding providing funds for building but not maintaining buildings. The Hathi Trust will be digitizing IU's Folklore collection. There was discussion of David's new role in the Office of the Vice President for Information Technology. There is no new information about the search for a new Dean of IU Libraries. A demonstration of Boopsie was conducted. Dean Steele's office was working on updating the library faculty handbook. This has been turned over to Faculty Standards Committee. Librarians' Day will be held in May at University Library.

Ed interjected that he attended a presentation by one of the candidates for VP of Research. He mentioned to the committee head that a process for funding the libraries for research is essential if they are pushing a research agenda. IULFC may be an additional forum for promoting this need.

Sharing of Conference Presentations and Information

The fact that we don't share what we learn/present at conferences very well was discussed at the Deans' coffee meeting. They think we should share regularly, and that it will be expected but not required. They don't want to go so far as to require written reports. Any sharing should include non-librarians as well. Kristi opened the floor for discussion.

Polly suggested bringing back the Brown Bag Series she did last year.

Steve agreed with making it library-wide and suggested going campus-wide. He thinks it would be beneficial to show the rest of the faculty what we do. He suggested getting on campus calendars.

Kathleen suggested creating a blog to which we could all contribute.

Randi said she felt we were discussing two separate ideas: reprising presentations and sharing ideas gathered. While reprising presentations for faculty would be good, idea sharing should be library-based.

Karen suggested scheduling post-conference brown bags so we can share and recap and using Team Week as a forum for giving conference presentations. Fran concurred with creating a sort of "mini-conference" during Team Week.

Kristi said she would forward all the ideas to the Professional Development/Research/Service Leave Committee to work out the best solution.

Other Business

Ed wanted to mention that the VP of Research is very focused on science and medicine. The other deans would like it to be VP of Research and Creative Activity. Liberal Arts Librarians should be advocates for their school and funding as this science-based initiative moves forward.

Meeting was adjourned at 10:34am.

Respectfully submitted,
Tina Baich