

Graduate Affairs Committee Minutes

Date: January 28, 2014

Time: 1:30 p.m.

Location: UL 1126

Meeting called by: Dr. Sherry Queener

Attendees:

Sherry Queener (Chair), Randy Brutkiewicz, Thomas Davis, Anthony Greco, Monica Henry, Karl MacDorman, NaShara Mitchell, Jacquelynn O'Palka, Jeffrey Paine, Sonja Rice, Patrick Rooney, Randall Roper, Jack Schmit, Sue Wheeler, James Wimbush, Andrew Winship

Staff: Dezra Despain

Guests: Dr. Mary Price, Dr. Zeb Davenport

Approval of the Minutes for November 26, 2013

One update from IU Dean's report from last time. We mentioned the diversity fellowship funding. The announcement should be coming out soon. We hope to see nominations of your finest applicants.

Queener

IU Dean's Report via email

Wimbush

Very sorry for the audio problem on my end; nonetheless I'm enjoying the meeting. Great presentations.

We had a very good and productive fall with new diversity-building funding and initiatives, re-energized efforts to build relationships with HBCU's, and very helpful input from the IUPUI review. We are looking forward to an even more productive spring as we engage in the following:

1. Implement new diversity-building initiatives;
2. respond to the review;
3. assist with the development of graduate student space in the IUPUI library;
4. hold Graduate Faculty Council elections;
5. begin to implement campus strategic plans; and
6. create a new University Graduate School strategic plan.

I look forward to conversation with you about these items in future GAC meetings. Stay warm.

Purdue University Report

Story

Not able to attend

Associate Dean's Report

Queener

The Graduate Office was reviewed last summer and has received the written feedback. The list of recommendations is on target. Overall the report is positive. A confusing area was related to the organizational chart and how we supervise staff. We are having meetings to work on that. Another recommendation is that the Director of the Graduate Office should have an appointment which reflects activities on the IUPUI campus. That would be parallel to the Associate Dean in Bloomington as well. Time percentage allotted to the IUPUI associate dean's position should be increased. The committee recommended more formal relationships with Purdue, though that will also need to come from Purdue West Lafayette.

We have a small 400 sq ft space in the library dedicated to graduate students. David Lewis suggested that there is another space in the library (1200 sq ft) that can be for graduate student use. Support from 5 different deans has been solicited: Dr. Wimbush, School of Science, School of Engineering, School of Philanthropy, and School of Liberal Arts; all deans contributed \$5k each toward the planning. We will be reaching out to solicit graduate students from the various units so they can tell us what THEY need. We think it will cost \$275k total to renovate the space. Fund raising has been initiated.

Assistant Dean's Report

Mitchell

PFFP Overview and Orientation will be in the Graduate Office January 29, at noon and at 5:15pm.

The Writing Group kicks off February 3. It will be held on Monday evenings at 5:30 pm and also on Wednesdays at noon.

Graduate and Professional Student Government

Greco

Online Presence

- 460 "IUPUIkidProblems" solved on Twitter

- 315 likes on Facebook (up 136.8% since the 2013-214 team started)

EEGS

- Had 59 applicants 1st term (highest amount for that quarter on record)
- Had 44 applicants 2nd term (highest amount for that quarter on record)
- Had 43 applicants 1rd term (first time we did a 3rd term in the fall – still an impressive amount)

Socials

- 7 socials/7 different locations – 206 total students in attendance/ <\$1 per person
- Finals Coffee Break – 111 students, largest event in GPSG history on record
- Weeks of Welcome
- Shave the date Carnival

Campus Recreation Program

- Over \$2800 given out
- Over ~160 students

New Office

- Office will be tentatively completed around the beginning of March
- Open house Mid/Late March

Court of Student Governance

- 1 grad/prof student to sit on parking appeals committee year-round, receive graduated scholarship
- Disciplinary Procedures Review Task Force (Brian Tomlinson)

30-50-100

- OSI and CE Student Affairs Office to save 140,000 trees a year (1.5 trees)
- Passed GPSG general body
- Will begin process by pursuing UITS, and larger schools

Marketing

- GPSG is in process of creating new logo and would to have giveaways with new logo ready by office opening
- Collaboration with Campus Citizen

Graduate Office Reports

Henry

We are working to collect suggestions on Grad eApp and maintenance. We would like the suggestions by the 30th. We want to compile suggestions and get a document to the programmers.

Formatting review workshop is Thursday, January 30 downstairs in the library.

We are exploring an option for a newsletter to go out to all the graduate and professional programs to inform them of events, tips and tricks, or anything else that will be of interest to faculty.

Committee Reports

Curriculum Subcommittee Report

O'Palka

We will be meeting next week.

Fellowship Subcommittee Report

Henry

Block grant decisions have been made and the letters will be sent out next week.

The call for University Fellows went out last Friday and is due February 21st.

We have been receiving Travel Fellowships. We will be reviewing the application policy and structure with the intent of implementing dates rather than having it a revolving application process. The goal is to launch this during the 2014-2015 academic year.

Graduate Recruitment Council Report

Wheeler

Strategizing for Success will be February 21, 9:00-2:00 at the Greenwood learning Center. We have some Rockstar recruiters coming to help us recruit excellent recruits, not just any recruit. It is \$25.00 for anyone from IUPUI. Undergraduate recruiters are welcome.

Program Review

Queener

- M.S. in Forensic and Investigative Sciences Credit Hour Change

They want to move a 35 credit master's degree to a 30 credit master's degree, by reducing the number of thesis credits given.

Sent out for electronic vote, due February 7th. [Note: approved via electronic vote]

- MAT – Curriculum Adjustments

Two summers in Salamanca, Spain is required. They are requesting that this be optional because of cost. The MOU

isn't compromised.

Sent out for electronic vote, due February 7th. [Note: will be placed on February's agenda for review.]

- PhD Biostatistics

It was always intended that this degree reside in Public Health. The deans have verbally approved this, but we will wait until we get the letters of support before we vote on this.

Discussion

- Connecting Campus and Community through Service – Center for Service and Learning

Mary Price, Faculty Development Director, gave a PowerPoint presentation. The Center for Service and Learning collects and reports out campus-wide annually on service learning courses that are offered across the campus. There is no one single data source that covers the graduate and undergraduate in terms of community service hours and community partners offered across the campus. The Center has been the one gathering this information.

The graduate/professional level service learning courses can be tagged, but the big question is: is there any policy at the graduate/professional level to govern the use of tags for service learning courses?

They are trying to get hours of engagement by students and to tack that back to community partners. The more robust and accurate the collected data is, the better date that can be pushed back out to the units.

The PowerPoint and the accompanying handout are located on the Graduate Office website under the January 28, 2014 discussion items: <http://www.graduate.iupui.edu/faculty-staff/affairs-committee/index.shtml> .

- Co-curricular learning - Division of Student Affairs

Zeb Davenport, Vice Chancellor for Student Affairs, gave a presentation on Principals of Co-Curricular Learning (PCL) and how it relates to student success.

Student Affairs partners with Academic Affairs whereby the classroom provides the formal learning and the out of classroom provides the formative learning, creating a holistic experience for students. Student Affairs contributes to the academy by grounding their programs and services in learning objectives through utilizing their newly created PCL.

PCLs are based on PULs and PGPLS and provide a conceptual framework for learning outside of the classroom. PCLs complement the PULs and PGPLs. Two new domains were added to the existing PULs/PGPLs: Intrapersonal development—the ability of students to be aware of their emotions, behaviors, and motivations, analyze their strengths and weaknesses, and take responsibility for their decisions and actions, and; Interpersonal development—the ability of students to navigate social and organizational systems such that they acknowledge and respect the values of others in their interactions while creating conditions of mutual benefit for themselves and those around them.

The PowerPoint presentation can be found on the Graduate Office website under the January 28, 2014 discussion items: <http://www.graduate.iupui.edu/faculty-staff/affairs-committee/index.shtml>

Questions:

Jack Schmit; Is this focusing efforts on graduate students?

ZD: We have opportunities for graduate students to engage, but there may be things we aren't thinking about. This is why we are getting the message out so that we can know what others want and let others know what we have to offer.

SQ: The presentation brings up how far we have come. Graduate students are now becoming part of the equation, whereas in the past the focus was predominately on undergraduate students.

- Plan of Study policy

There have been plans of study posted as examples so that you can see them. We now need more formal plans of study so that we can easily track the students for recorder purposes.

- Recruitment Awards Competition

Herbert Fellowship is due February 7th.

- Minor form

This is a form to help you develop minors and can be found on our website: <http://www.graduate.iupui.edu/forms/index.shtml> under Faculty/Staff forms.

- APPEAR

This was developed to help track programs that we approve. Dezra puts the programs into the system and can now more easily let you know where the proposals are in the process.

Next Meeting and Adjournment

February 25

1:30 p.m.

UL 1126