

IUPUI
Academic Policies and Procedures Committee
Minutes
Friday September 11, 2009

Minutes--The minutes of the August 14 meeting were distributed electronically.

Information Items

- See attached information on Admission and Enrollment data

Academic Affairs Committee Report *Kathleen Marrs, Chair*

No Academic Affairs report except that Bruce Kitchens, School of Science, will now be chairing the Academic Affairs Committee

Items for Review, Discussion, or Action

Bulletin Production-- *Mary Beth Myers*

- The IUPUI All-Campus Bulletin for 2010-2012 is being developed in a web-content management tool supported by UITS.
- Instead of word documents and CDs and several iterations of paper and red marker, content from the 2008-2010 bulletin will be converted to a new structure, security provided to the correct individuals at the schools, and updates will be made online.
- The Office of the Registrar has solicited from each academic unit the list of individuals who will have some authority to edit and/or approve changes to the bulletin. This is a first pass and additional users may be added/deleted.
- The Bulletin Timeline will be added to: <http://bulletin.iupui.edu/>. Click Timeline in the left navigation.

Early Warning, Administrative Withdrawal, and Enrollment Verification on line rosters—
Mary Beth Myers

- In support of campus efforts to increase student persistence and 4-year graduation, the Office of the Registrar, in collaboration with University College, has implemented an on-line early warning process using a SIS Mid Term roster application.
- This is a workaround to a more rich early warning system.
- The online process will be used for Early Warning, Administrative Withdrawal and Enrollment Verification roster processing to replace the blue, green and pink paper rosters.
- Early Warning rosters will be available as of the second week of classes and are due September 20, 2009. Faculty feedback “grades” for these rosters include:
 - FN Quit attending
 - IA Irregular attendance
 - NO Never attended
 - SA Satisfactory/Attending
 - UA Unsatisfactory work and irregular attendance
 - UW Unsatisfactory work
- Administrative Withdrawal and Enrollment Verification rosters will be available 9/24/2009 and are due October 4, 2009. Valid grades for courses that have been approved as Administrative Withdrawal will include the ability for the faculty member to indicate that a student should be administratively withdrawn.
- Processing of these rosters is similar to that used for final grade rosters.

Expiration of eDrop/eAdd requests—*Mary Beth Myers*

- Effective Fall 2009, the Office of the Registrar will implement an expiration procedure for electronic drop/add documents.

- If no action has been taken on an eDrop/eAdd request after one full week, the Registrar will send a follow up message to both the student who initiated the request and the approver whose action is needed. The email will prompt action and alert that the document will be disapproved if no action is taken within the next seven day.
- After 14 days of inactivity, the Registrar will disapprove the document with a message that it was cancelled due to inactivity.

Academic Calendar Guidelines—*Mary Beth Myers*



IUPUI Academic
Calendar Guidelines.c

- The attached academic calendar guidelines were adopted, reflecting changes resulting from the implementation of a Fall Break at IUPUI.

Future Agenda Items-

- Issues related to individuals with degrees who want to take additional UG courses—*Chris Foley*
- IUPUI/Passport Financial Aid agreements – *Amanda Helman/Kathy Purvis (October)*
- Handling application of transfer credit for VU students who were pursuing a baccalaureate degree
- Proposed Certificate in Motorsports Studies--*Marianne Wokeck*
- Proposed Degree in Legal Studies--*Marianne Wokeck*

Meeting Dates and Locations for 09-10

August 14*	1:00-3:00	CE 148
September 11*	1:00-3:00	CE 268
October 2	1:00-3:00	CE 268
November 6	1:00-3:00	CE 268
December 4	1:00-3:00	CE 268
January 8*	1:00-3:00	CE 268
February 5	1:00-3:00	tbd
March 5	1:00-3:00	tbd
April 9	1:00-3:00	tbd
May 7	1:00-3:00	tbd

*Typically meetings are first Friday of each month; these dates are exceptions

Website: <http://registrar.iupui.edu/appc/>

Fall 2009 Admissions Summary

8/23/2009

Beginner	2009	Change*	%
Applicants	8,753	+731	+9.1%
Admits	5,665	+242	+4.5%

*2009 data are in comparison with same point in 2008

Beginner Quality

Admits	2008	% of Total	2009	% of Total
Top 10%	795	17.9%	885	19.9%
Top Third	2,863	64.3%	3,061	68.8%
Middle Third	1,469	33.0%	1,332	29.9%
Bottom Third	120	2.7%	58	1.3%

(of high school class)

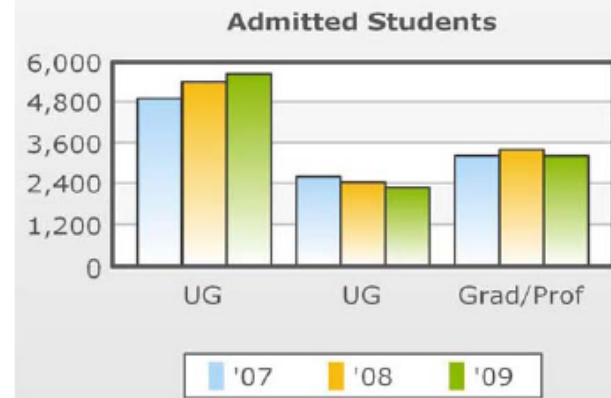
Admits	2008	2009
Average High School Rank	70	72
Average SAT	1012	1021
Average ACT	22	22

Beginner Ethnicity

Admits	2008	% of Total	2009	% of Total
African-American	515	9.5%	485	8.6%
Asian-American	205	3.8%	208	3.7%
Hispanic-American	190	3.5%	214	3.8%
Native American	12	0.2%	22	0.4%
Minority Total	922	17.0%	929	16.4%
International	174	3.2%	176	3.1%

For more data, visit the IUPUI Information Gateway <http://reports.iupui.edu/gateway>

Beginner Transfer Grad



Transfer	2009	Change*	%
Applicants	3,384	+105	+3.2%
Admits	2,318	-140	-5.7%

Graduate		2009	Change*	%
Masters	Applicants	2,634	+62	+2.4%
	Admits	1,565	-142	-8.3%
Doctorate	Applicants	644	+30	+4.9%
	Admits	246	+13	+5.6%
First Prof	Applicants	2,837	+189	+7.1%
	Admits	1,046	+57	+5.8%

*2009 data are in comparison with the same point in 2008

Enrollment Services 8/28/09

Fall 2009

9/3/2009

INDIANAPOLIS Enrollment Census

Credit Hours Taught

School	8/28/2008	9/3/2009	Change	%
BUS	26,596	22,376	-4,220	-15.9%
DENT	11,805	12,368	563	4.8%
EDUC	11,619	12,023	404	3.5%
EGTC	26,305	28,007	1,702	6.5%
GRAD	1,053	1,129	76	7.2%
HERR	10,731	11,007	276	2.6%
INFO	5,472	5,423	-49	-0.9%
JOUR	1,423	1,695	272	19.1%
LAW	12,810	12,667	-143	-1.1%
LIBA	63,372	66,801	3,429	5.4%
MED	27,016	28,007	991	3.7%
NURS	12,459	12,415	-44	-0.4%
PED	13,382	13,387	5	0.0%
SCI	66,870	70,070	3,200	4.8%
SCS	494	829	335	67.8%
SHRS	2,698	2,865	167	6.2%
SLIS	1,933	2,021	88	4.6%
SPEA	9,450	9,968	518	5.5%
SWK**	7,763	8,159	396	5.1%
SWT	13	4	-9	-69.2%
UCOL	1,623	1,604	-19	-1.2%
IN Total	314,887	322,825	7,938	2.5%
IUPUC	16,468	17,328	860	5.2%
IUPUI	331,355	340,153	8,798	2.7%

Credit hour totals may be rounded in cases where a school total includes .5 credits

Class standing	2008	2009	Change	%
Freshmen	4,544	4,374	-170	-3.7%
Sophomore	4,456	4,660	204	4.6%
Juniors	3,826	3,980	154	4.0%
Seniors	6,217	6,499	282	4.5%
Undergrads	19,043	19,513	470	2.5%
UG Non-degree	986	1,112	126	12.8%
Graduate	5,534	4,889	-645	-11.7%
Professional	2,555	2,636	81	3.2%
GR Non-Degree	691	660	-31	-4.5%

* Notes: While most IUPUI students pursuing graduate studies enroll through the IUPUI school that offers the degree, GRAD holds students who enroll through the IU Graduate School. This is primarily students in Liberal Arts and Medicine but also includes some students pursuing other IU graduate degrees. Wherever possible in the totals above, these students have been attributed to the schools that house their academic programs. Any changes in enrollments for these students appear in the comments for those schools. **LSTU totals are included in SWK. ***MUS totals are included in EGTC.

Headcount by Student School

School	8/28/2008	9/3/2009	Change	%	Comments on changes in school enrollments
BUS	2,538	1,675	-863	-34.0%	+10 ug; -843 grad (KD to IUB) -30 non-degree
DENT	672	706	34	5.1%	+2 ug; +19 grad; +13 non-degree
EDUC	1,656	1,725	69	4.2%	+37 ug; +36 grad; -4 non-degree
EGTC***	2,529	2,663	134	5.3%	ENGR: +72 ug; +31 grad; -4 non-degree TECH: +26 ug; +9 grad
GCND	408	393	-15	-3.7%	-15 non-degree
GRAD*	73	77	4	5.5%	see note--most are distributed in the schools
HERR	909	945	36	4.0%	+24 ug; +12 grad
INFO	661	697	36	5.4%	+15 ug; +24 grad; -3 non-degree
JOUR	182	211	29	15.9%	+12 ug; +17 grad
LAW	994	991	-3	-0.3%	+5 grad; -8 non-degree
LIBA	1,943	1,984	41	2.1%	+54 ug; -7 grad; -6 non-degree
MED	1,878	1,929	51	2.7%	-24 ug; +75 grad
NURS	1,498	1,527	29	1.9%	+23 ug; -15 grad; +21 non-degree
PED	921	941	20	2.2%	+19 ug; +1 grad; non-degree even
SCI	2,110	2,315	205	9.7%	+112 ug; +72 grad; +21 non-degree
SCS	1,035	1,049	14	1.4%	-10 ug; +24 grad
SHRS	211	217	6	2.8%	+8 grad; -2 non-degree
SLIS	326	330	4	1.2%	+16 grad; -12 non-degree
SPEA	1,015	1,017	2	0.2%	+46 ug; -47 grad; +3 non-degree
SWK**	680	703	23	3.4%	+26 ug; -6 grad; +3 non-degree
UCOL	6,638	6,782	144	2.2%	+29 ug; +79 high school; +36 non-degree
IN Total	28,877	28,877	0	0.0%	
IN Unduplicated	28,809	28,810	1	0.0%	Adjusted for students in multiple programs at IN. Students counted only once in campus total.
IUPUC	1,528	1,627	99	6.5%	
IUPUI	30,300	30,383	83	0.3%	Adjusted for students enrolled at both Indianapolis and Columbus; 37 in 2008 and 54 in 2009

Resident	2008	2009	Change	%
UG Heads	18,159	18,562	403	2.2%
UG Credits	214,225	222,483	8,258	3.9%
Total Res Heads	25,665	26,350	685	2.7%
Total Res Credits	283,826	294,741	10,915	3.8%

Non-Resident	2008	2009	Change	%
UG Heads	884	951	67	7.6%
UG Credits	11,015	12,016	1,001	9.1%
Total NR Heads	3,144	2,460	-684	-21.8%
Total NR Credits	31,061	28,084	-2,977	-9.6%

	2008	2009
UG non-residents as % of total campus heads	3.1%	3.3%
UG non-residents as % of total campus credits	3.5%	3.7%
Total NR as % of total campus heads	10.9%	8.5%
Total NR as % of total campus credits	9.9%	8.7%

While the number and share of non-resident undergraduates as a part of the total campus population increased over last year, the decline in total non-resident heads and credits and their share of the campus overall enrollment is due to the shift of Kelley Direct enrollments to IUB in 2009.

For more data, visit the IUPUI Information Gateway <http://reports.iupui.edu/gateway>
Enrollment Services 9/3/09