

AGENDA
IUPUI Staff Council
Wednesday, February 19, 2014
2:00 – 4:00 p.m. ~ Campus Center 450A

I.	2:00 p.m.	Welcome and Call to Order Lee Stone, IUPUI Staff Council President, leestone@iupui.edu
II.		Adoption of the Order of Business for the Day Lee Stone
III.		[Action Item] Approval of the Minutes of the January 15, 2014, Meeting http://www.iupui.edu/~scouncil/documents/minutes/2013-2014/minutes_SC_1-15-14.pdf Please read the minutes and be prepared for approval. No copies are being made.
IV.	2:05 p.m. 10 minutes	Report from the President Lee Stone
V.	2:15 p.m. 5 minutes	Report from Human Resources Administration Carleen Thompson, Assistant Vice Chancellor for Human Resources, thompcar@iupui.edu
VI.	2:20 p.m. 5 minutes	Report from IUPUI Faculty Council Liaison Kristi Palmer, klpalmer@iupui.edu
VII.	2:25 p.m. 15 minutes	Update from the Associate Vice Chancellor for Facilities Emily Wren, Associate Vice Chancellor for Facilities / Chancellor's Administrative Designee Alternate, ewren@iupui.edu
VIII.	2:40 p.m. 10 minutes	[Information Item] eText Update John Gosney, Faculty Liaison, Learning Technologies, UITS, jgosney@iu.edu
IX.	2:50 p.m. 15 minutes	[Information Item] IUPUI Branding Troy Brown, Director, Campus and University Branding, tdbrown@iu.edu
X.	3:05 p.m. 25 minutes	[Information Item] Continuing Education Opportunities for Staff Myron Duff, Director of Continuing Education, Community Learning Network, mcduff@iupui.edu Donna Jones, Assistant Manager, UITS IT Training, jones303@iu.edu
XI.	3:30 p.m. 15 minutes	Standing and Ad Hoc Committee Reports and Other Standing or University Committee Reports Submitted as written reports following this agenda unless business needs discussed in person. <ul style="list-style-type: none">• Staff Affairs Committee (Barb Hanes and Kevin Mouser, Co-Chairs)
XII.	3:45 p.m. 5 minutes	Unfinished Business Lee Stone
XIII.	350 p.m. 5 minutes	New Business Lee Stone
XIV.	3:55 – 4:00 p.m.	Final Remarks and Adjournment – Next Meeting: March 19, 2014, CE 405 Lee Stone

Staff Council Foundation Accounts: Poffenberger Work/Life Program Fund: 32-P023-024; Staff Council General Account: 32-P000-12-1

Meetings:

The **IUPUI Staff Council** will meet on the following Wednesdays from 2-4 p.m.

- April 16, 2014 / CE 450A
- May 21, 2014 / CE 45A
- June 18, 2014 / CE 450A

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Committee Reports:

[Ad Hoc] Staff Development Committee (Caitie Deranek, Chair):

Due to bad weather conditions, the Staff Development Committee did not meet in January. However, the committee has worked remotely on several projects. Application materials for staff development grants were created and are under review by the Executive Committee for their endorsement. The Executive Committee also approved the SDC to administer the second annual internal Staff Council awards. The categories are Outstanding Committee Chair, Outstanding New Member, and Member of the Year. If you have suggestions for other awards that would be meaningful, please share them with Caitie Deranek at cderanek@iupui.edu.

SDC continues to write monthly member features for the Staff Council newsletter. If you have nominations for someone doing great work or a with a story to tell, please send them to Caitie Deranek. Additionally, the group is working on the plans for a leadership training session for the June Staff Council meeting.

Human Resources Liaison (Patti Holt, Liaison to the SC):

At the Tuesday, February 4, 2014 HR Liaison Meeting, the following items were discussed:

1. GIS: On Monday, February 17, 2014, the University will begin using the GIS System (I-9, Background Check). Several online training workshops have been held as well as a face-to-face training on Tuesday, February 11, 2014. IUPUI HR staff will be supporting the University throughout the transition. Updated forms will be forwarded and available on the University HRA site.
2. Benefits: IUPUI HR is offering a number of benefit sessions at satellite offices throughout the campus (see: <http://hra.iupui.edu/content/doclib/satellitesched.pdf>). IUPUI HR is also offering to bring “Benefits to You” and suggested Departmental “Lunch and Learn” meetings (see: <http://www.hra.iupui.edu/content/doclib/HRL%20Meetings/2013/March/Bringing%20Benefits%20to%20You%20Flyer%2004.12.pdf>).
3. Pre-Retirement Symposium: IUPUI HR is offering a Pre-Retirement Symposium on Thursday, March 27. This event is by invitation only.
4. Grievances: Grievances may now be filed electronically. For information, please see: <http://hra.iupui.edu/employee-relations.asp?content=grievances>
5. Adverse Weather: For more information on the University’s policy on adverse weather conditions, please see: <http://hra.iupui.edu/content/doclib/HR%20Update/2007/january/09.pdf>