

University Library Faculty Organization (ULFO)
Meeting Minutes
September 10, 2008

Present: Kristi Palmer (Chair), Tina Baich (Secretary), Polly Boruff-Jones, Brenda Burk, Mindy Cooper, Robin Crumrin, Todd Daniels-Howell, Ed Gonzalez, Joe Harmon, Jennifer Hehman, Fran Huehls, David Lewis, Bill Orme, Kevin Petsche, Mary Stanley, Sonja Staum, Steve Towne, Jessica Trinoskey, Karen Zimmerman

Meeting called to order at 9:34am.

Approval of Minutes

Minutes approved as presented.

Announcements

Kristi went over the new committees as appointed and elected. Also, she will be sending a Zoomerang survey to see when librarians are available to attend a digital research tools presentation. Kristi hopes to schedule this in October.

Kevin said we are still waiting to see what the Wiley Blackwell license offer will be.

Robin submitted our WorldCat Local questionnaire. Bloomington is looking at a soft launch in November so we may try to do the same.

Fran announced that two mini-workshops for grad student are being held the next two Mondays in UL1110. Please pass it on to grad students in your department.

Brenda has dubbed October "Youth in Uniform Month" in the Archives. FFA will be in town, and the Archives is expecting a large turnout. They have planned an interactive exhibit for this year's convention. A large group of Girl Scouts will be coming for archives training. In other news, the Policy Archive is going well with thousands of documents to be entered. A proposal for loading electronic annual reports in Folio went out. So far, there are 25 takers.

Polly will send out Faculty Council minutes when she gets them. The trustees are reviewing health insurance benefits due to cost.

Committee Reports

Bylaws: No report.

Professional Development/Research/Service Leave:

Bill stated a suggestion had been made to have those with recent sabbaticals present to ULFO. Of those people, all have presented in the library in other ways and so feel another presentation to ULFO is not needed.

David mentioned that if anyone is considering a 2009-2010 sabbatical, the deadline is coming up in October. He would like to know if any are planning to submit.

Primary Peer Review: No report.

Nominating Committee: No report.

Old Business

There was no old business to discuss.

New Business

Library Space Update:

David wanted to address what may or may not be happening with UL space. He offered space on the 4th floor (comparable to SLIS space) to the Honors College, but it was deemed not big enough. Any move to UL is on hold as they look for other spaces. David believes that likely, the Honors College will end up here somehow per Dean Sukathme.

There has also been talk of moving administrative offices from the AO building to the south side of the 1st floor. This would require the redevelopment of the machine room and some other space. David believes the cost of this may be prohibitive.

He supports having the Honors College in UL because of the similar missions and goals of the program.

Strategic Plan Planning Update: Todd and the Strategic Plan Planning Group have been working on a timeline for the process. The goal is to have a completed plan by May Org Week so we can use it for team planning. This fall, the focus will be on assessing the library and engaging constituents and stakeholders, including staff. They plan to use surveys and small focus groups to gather information from the staff. January Org Week will provide an opportunity to gather a group to help determine the mission, vision and values of the library. This will likely be part of a planned visioning retreat for Leadership Council. In the spring, the committee will use the information gathered to set and agree upon broad goals and priorities. The hope is to write plan in April. In the long-term, the plan should be revisited on an annual basis to assess progress and set specific goals and objectives for the coming year. This document will serve as a guide to more detailed team-level planning.

Polly reported that we are waiting for IRB approval to perform the LibQual survey, which measures expectations of service and how well we meet those expectations. She hopes to open the survey on October 27. IMIR is helping with sampling. The plan is to survey all faculty, all grad students, and a sample of undergraduates. The sample will be limited to those over 18 and those in schools served primarily by UL. The survey will run for three weeks and close on November 17. LibQual is an ARL product. More information can be found at <http://www.libqual.org/>. The hope is that results will arrive in time to factor into the strategic planning process.

Faculty Council Update: Polly reported during Announcements.

Meeting adjourned at 10:05pm.

Respectfully submitted,
Tina Baich