

IUPUI Staff Council (SC) Minutes

June 15, 2011 ~ Campus Center, Room 450A ~ 2:00 – 4:00 p.m.

Members and Guests Present: Maryanne Alyea, Stella Anderson, Marjorie Aprile, Pamela Baker, Michelle Benberry, Russell Black, Jeremy Bowers, Susan Bradley, Chris Brown, Cathie Carrigan (for Linda Bethuram), Elizabeth Chaisson, Kristy Chapman, Gary Curto, Nancy Daniels, Aron DiBacco (for Candice Smith), Rebecca Dixon, Joann Farris, Margo Foreman, Roxana Fuentes, Alicia Gahimer, Nancy Gibson, Cindy Gilbert, LaTasha Gilson, Sarah Gries, Dan Griffith, Michelle Hacker, Barb Hanes, Scott Harmon, Deanna Hart, Sue Herrell, Nikki Holdcroft, Patti Holt, Margaret Hughes, James Klenner, Kim Lewis, Earl Knight, Lindsay Macy, Amy Maldi, Cortnee Martin, Kelly Miholic, Greg Mobley, Marietta Moore, Karen Neely, Jenny Parliament, April Reed, Angela Reese, Kathy Risacher, Geary Robinson, Andrea Rostanzo, Colleen Rusnak, Eric Schmidt, Meagan Senesac, Amanda Shumaker, Monique Sims, Diana Sims-Harris, Heather Staggs, Becky Thacker, Shelley Tyler, Patricia Wade, Robin Waldron (for Levi Osborn), Sheila Walter, Sue Wheeler, Courtney Wooton, Emily Wren, Debbie Wyeth, and Michael Yates

Agenda Item I: Welcome and Call to Order

IUPUI Staff Council President Sue Herrell called the meeting to order at 2:05 p.m.

Agenda Item II: Adoption of the Order of Business for the Day

The agenda was adopted as the Order for the Business of the Day.

Agenda Item III: [Action Item] Approval of the Minutes of the May 11, 2011, Meeting

Hearing no objections, the minutes of the May 11, 2011, SC meeting stood as written and were entered into record. (http://www.iupui.edu/~scouncil/documents/minutes/2010-2011/Minutes_SC_5-11-11.pdf)

Agenda Item IV: Update from the Associate Vice Chancellor for Facilities

Emily Wren, Associate Vice Chancellor for Facilities

Wren reported on the following:

- **Union Building:** After a failed contractual attempt with the Safeco Building owner, IUPUI began looking for a new location for persons housed in the Union Building. Lockefield Village, a former nursing home, is being renovated very quickly for staff to begin moving into in early fall (i.e., September 15 is the projected date). Parking will be available on Indiana Avenue for staff as well as in front of the building. Departments moving are Human Resources Administration, Office of Equal Opportunity, Payroll, Accounting, Environmental Health and Safety Administration, Testing Center Administration, and Office of Research Administration. The University Architects Office has already moved to the School of Medicine. The Community Learning Center has moved to the Stuarts Center. Institutional Research has moved to Waterway Boulevard as will the ROTC. The Testing Center will move to the third floor of BS and basement of School of Science. CAPS will move to Walker Plaza. UL 1170 will be the new location for the Graduate School.
- **Cultural Trail:** Construction on the trail going through the campus is a month behind schedule. They are working to do one hundred days' worth of work in seventy days. The Cultural Trail is designed to experience something culturally as you travel through different sections of the city. The Gummer Sculpture (by the Glick Building) and Ball Gardens will be the target for the cultural trail through the campus. Blackford will be one way north from Michigan to Indiana. A traffic signal has been installed at North and Blackford. The campus is in discussion with the city to widen Blackford Street. There will be a brown bag discussion on Thursday at noon in UL 1126.

- Parking: Wren introduced Geary Robinson who is the new director of parking. Carol Pferrer is serving as a senior associate for public relations.

Questions:

- Where will the School of Public Health move to since they are not moving to the Safeco Building? Wren said as they finish their business/space model, a new space will not be sought, but there are several possibilities.
- Will there be parking at Lockefield for visitors? Wren said there will be ten spaces available.
- Where will the museum go that is part of the Wishard building? Wren said she has not heard where that will go. 2014 is the projected date to turn over all buildings to the university, and she has not been given all information. For example, there is a memorial tree outside the hospital, but that cannot be moved.
- Will there be a notice of the location of HRA once it is moved? Wren said she thought communication would be given on many projects once completed.
- What will happen with Ball Gardens behind the Union Building? The garden area is part of a fund raising campaign to bring the gardens back to their original design.
- Will the health center still go in the Campus Center? Wren was not sure and will check.
- Why were B spaces changed by the Campus Center one week and then changed back the next week? We have a two tiered parking system based on location and quality. Customers say that garage parking is better and location is secondly desired. Best spaces are A spaces. The B spaces outside the Campus Center were changed to better reflect the location for A spaces. Better communication should have been given when the change was made. In the future, employees are going to need to begin parking more off campus than ever before. As the campus expands, parking goes away. We will move to a park and ride campus than ever before.
- There are employees who bought garage permits last year who can no longer afford them, but are now on waiting lists for B permits. Wren responded that our parking is cheaper than many people who work downtown. Our fees go to help fund parking garages.

Agenda Item V: Election of President Elect, Second Vice President, and Members-At-Large

Amanda Shumaker, First Vice President (for Lee Stone, Election Chair)

Shumaker read the slate for the elections then opened the floor for voting. The following were on the ballot:

- President Elect: Lee Stone
- Second Vice President: Alicia Gahimer and Jim Klenner
- Corresponding Secretary: Alicia Gahimer and Beth Chaisson
- At-Large Members: Jim Klenner, Beth Chaisson, Kristy Chapman, Michelle Benberry, Patti Holt, and Candice Smith

Agenda Item VI: Report from Human Resources Administration

Martha Bulluck, Interim Assistant Vice Chancellor for Human Resources

No report.

Agenda Item VII: [Information Item] Intergroup Dialog and Campus Civility Statement

Dan Griffith, Manager, Training and Organization Development

Griffith reported on the following:

- Intergroup Dialog: Relates to conversations on diversity, and through his role, he will help people convene discussions. It is a process of communicating with members of groups who are perceived

to be historically under conflict and is intended to sustain communications and improve them. The University of Michigan has an intergroup relations institute and the initial effort is to look at curriculum, meaningful dialog on race and gender, and to develop students to go through the program to become peer facilitators. He has begun meeting with schools on the initiative. This dialogue will help transform our campus. Community outreach will be a part of the initiative as well. The first conversation will be held on Friday for the initiative and he welcomes a representative from the council to take part in the conversation.

- **Campus Civility Statement:** The Equal Opportunity Council is working on a civility statement. They are looking at conversations at reissuing the current campus statement and are working to engage the chancellor in the conversation. He will welcome input when the statement revision has begun.

Questions:

- What purpose does the civility statement serve? The current statement is not policy and not meant to be, but is a good reminder of how to treat others.

Agenda Item VIII: Report from the First Vice President

Amanda Shumaker, First Vice President

Shumaker reported on the following:

- This past week, it was determined by Vice Chancellor Dawn Rhodes that the position of Assistant Vice Chancellor for Human Resources will not be filled at this time. The candidates did not have the best fit.

Agenda Item IX: Standing and Ad Hoc Committee Reports

Herrell thanked the committee chairs for their work this year. The reports were as follows:

- **Bylaws:** Holt thanked the members for participating in the survey on meeting year round. 53.4% said yes and 48.3% said no. Therefore, the Executive Committee will take up the matter to make a final decision. The committee continues to work on bylaw changes including how to declare a winner if there is a tie.
- **Communications:** Senesac has advertised awards and scholarships. The deadline is July 1 for each.
- **Diversity:** The committee is waiting on the nominations for the diversity award to come in.
- **Membership:** Shumaker reported on the following election results:
 - President Elect: Lee Stone.
 - Second Vice President: Alicia Gahimer
 - Corresponding Secretary: Beth Chaisson
 - Members-at-Large: Kristy Chapman, Jim Klenner, and Patti HoltA motion was moved and second to destroy the ballots. Motion passed.
- **Rewards and Recognition:** Walters announced the awards and scholarships are open from June 1, 2011, to July 1, 2011. The awards are: Multicultural Impact Staff Award, IUPUI Bepko Spirit Award, Nan Bohan Community Service Award, and the Carol Nathan Staff Council Scholarship. Information about these last three awards can be found here: <http://www.iupui.edu/~scouncil/awards/>. Herrell said Martha Bulluck's hope is that the Rewards and Recognitions Committee work with her on the placement of the staff award plaques housed in the Union Building. She asked that the committee work on that in the next academic year.
- **Special Events:** Chapman reported on the following:
 - Staff Council Retreat (AKA Camp Jaguars) is Friday, July 29, 2011, at Ft. Benjamin Harrison State Park. Registration will be sent in the next few weeks. Some rooms have been set aside at the Garrison for those who would like to stay the previous night. Carpooling will be

arranged. Professional development will occur in the morning and a few afternoon sessions. The afternoon sessions will include horseback riding, painting, nutrition, nature walk, and a few other informational sessions. Please plan to attend all day, but if you are not able to, you are encouraged to attend in the morning and stay through lunch. Golfing will be available for a reduced fee.

- Staff Affairs: Gahimer reported on the following:
 - Pedestrian Safety Committee is still updating the brochure regarding bicycles.
 - Pedestrian crosswalk from Gateway Garage to other surrounding streets. She has been monitoring traffic flow to make a proposal to administration. She would like to see how the Cultural Trail will affect traffic.
- Fine Arts and Crafts Fair: The fair will be on Saturday, October 29, in the Campus Center CE A, B, and C and Balcony and First Floor. Payments are starting to come in from vendors. They are accepting applications from vendors as well. Pictures of their work is needed with applications. Media will begin going out regarding the fair. If you have a community calendar where you live or do things socially, please let McCurry or Hart know and they will send information to the calendar.

Agenda Item X: Call for Additional Reports from Standing or University Committees

No reports.

Agenda Item XI: Old Business

- Herrell reminded the council to complete their sexual harassment online training. Deadline is June 30.

Agenda Item XII: New Business

- Rusnak reported on the IUPUI Regatta. She is on the committee to help encourage staff to attend and participate. The date for this year's event is September 24. Volunteers are needed for the event as well.

Agenda Item XIII: Report from the Chancellor's Academic Liaison

Sue Herrell for Mary Fisher, Associate Vice Chancellor for Academic Affairs

Herrell asked the members to promote workshops and events from Academic Affairs.

Agenda Item XIV: Report from IUPUI Faculty Council Liaison

Sarah Baker, IUPUI Faculty Council

No report.

Agenda Item XV: Thanks

Sue Herrell

Herrell thanked all unit representatives, committee chairs, administrators, executive committee, and Karen Lee. Herrell presented letters and certificates to members whose term expires on June 30, 2011.

Race-away from Domestic Violence is on August 13, 2011. Becky Thacker is organizing the team.

Stella Anderson announced she will be retiring on August 31.

For Approval: 9-21-11

Agenda XVI: Adjournment

With no further business appearing, President Herrell adjourned the meeting at 4:00 p.m.

Minutes prepared by Staff Council Coordinator, Karen Lee
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