Report of the Technical Services Committee
Academic Year 2003-2004

I. Committee Members and Meetings:
The committee included its appointed members, the director of Technical Services, the associate dean for technology, plus representatives from the school's computer labs, UITS, and the Agenda Council. The committee met three times during the academic year: October 17, November 7, and January 23. Minutes for these meetings may be reviewed at the following website: <http://liberalarts.iupui.edu/techserv/advisorycom.html>.

> Appointed Members: D. Bertrand (Chair), P. Mullins, G. Morrison, E. Nagelhout, M. Ferguson
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> Representatives: E. Ardemagni (Agenda Council), D.Bivin (SSCC), D. Donaldson (UITS), B. Dyer (Student Rep.), J. Freeman (CBC), W. Schneider/D. Ford (Assoc. Dean), M. Scott (Technical Services), A. Simmons (Secretary), R. Vermette (MLRC)

II. Committee Recommendations to the Dean
The committee made no specific recommendations to the Dean this year.

III. Small Technology Grants
Small technology grants were suspended this year. However suggestions for technology to support research were received. The committee was to select from this list technology purchases that might benefit the faculty pursuing a research agenda. These recommendations were not passed on to the "Tech Dean".

IV. Committee Accomplishments
The committee expressed concern over the following technology issues:
1) Training for faculty using enhanced classrooms.
2) Life Cycle Funding for technology in the School of Liberal Arts
3) Upgrades to CA classrooms, especially CA411.
4) Return of technology grants to support teaching and research

V. Unfinished Business
The following issues were raised during the 2003-2004 academic year, which were not brought to fruition. The committee recommends that the new Technology Services Advisory Committee address these issues during the 2004-2005 academic year.
1) Continue to develop a predictable Liberal Arts technology budget.
2) Fund technology grants to support teaching and research.
3) Continue life cycle replacement of technology for Liberal Arts.
4) Create a document/webpage of resources and contacts available for faculty in the School of Liberal Arts. (Remaining from previous year)
5) Remind past STF grant recipients to submit reports on completed grant projects.