

**Staff Council
Special Events Committee Meeting
Minutes
October 5, 2009**

Members present: Nancy Gibson, Chair, Shari Upchurch, Co-Chair, Beth Chaisson, Linda Henson, Betsy Horton, Rochelle Hudson, Karen Lee, Lyndsi Mosier, Holli Smith

Members absent: Russell Black, Kristy Chapman, Roxanne Fuentes, Alicia Gahimer, Kim Gibson, James Graber, Crystal Haney, Amy Harrity, Janie McCammon

Fall Project

Beth Chaisson distributed a list of items that are needed at the Ronald McDonald House. After some discussion, the Committee agreed that each Staff Council Committee focus on one section of the list (pantry, cleaning supplies, kitchen, guest rooms, office needs, other, specific need items). We would like to have these items turned in by the November 18th Staff Council meeting so we can get the items to the Ronald McDonald house prior to Thanksgiving. Then do a different drive for the month of December to secure Christmas gifts for the families staying there. These would be due by the December 16th Staff Council meeting. Beth Chaisson will contact the Ronald McDonald house to see what kind of gifts they suggest and how they would like them (wrapped or unwrapped).

Legacy Project

The Fall Planting has been scheduled for October 17 at 9:00 am. Please RSVP to Nancy Gibson if you are able to attend. The Grounds Department will have everything ready for the planting. There will be gloves, troughs, and hand rakes supplied. Nancy also mentioned that there is a place on the Staff Council website where you can sign up for a specific date to help with weeding the area.

Karen Lee will send out a flyer on the Wednesday prior to the planting asking for volunteers.

Miscellaneous Items

Nancy reported that we have not heard back from the Affinity Councils regarding working with them on projects. Hopefully, there will be something to report at the next meeting.

Nancy reported that the Indiana Blood Center is hosting an IU/Purdue blood challenge. If you give blood, you need to specify if it is for IU or Purdue.

The Health and Benefits Fair is October 30. Staff Council will have a booth set up and will need volunteers to staff it for one-hour increments. Please contact Karen Lee if you are interested.

Adjourn and Next Meeting

The next Special Events Committee meeting will be held on Monday, November 2 at 3:30 pm in MS 2031. A reminder that parking vouchers for the Riley Outpatient Garage can be given to those that are located too far away from this location.