

Faculty Senate Meeting  
9/19 10-11:30

1. **Approval of minutes from last meeting**
2. **Welcome and introductions ---Dean Patchner**

Mike introduced new faculty.

Mike discussed the annual review allocation of raises. He said when he started he suggested a peer review but the faculty vetoed it. He wants to reconsider the way to do reviews so it is institutionalized when he is no longer here. 49% of money that is allocated for faculty, everyone gets the same amount. 51% is given as merit, consistent with University policy. This year he was troubled because faculty with higher salaries get penalized because of compression and those with smaller salaries get bigger jumps. He would like a committee to look at this made of all levels of faculty and reaffirm a system that is fair as can be. This might include a system where the directors do the reviews or peer reviews might be a better system.

3. **Approval of 4 MSW courses – MSW Committee**

MSW Advanced Generalist Social Work Practicum 651 & 652 were approved unanimously without discussion.

4. **Approval of changes to P & T Red Book – P & T Committee**

Changes made to the Red Book include:

**Section 10:** Publications should be organized on the CV by teaching, research, and service.

**External Review letters:** By **April 15**, the candidate will submit an electronic (pdf) version of their external review packet and **two** hard copies (one to be retained by the Office of the Dean and one to be available in case an external reviewer prefers a hard copy).

To ensure that the external review packet meets the current guidelines, candidates are strongly advised to submit one copy of their packet for review by the P&T Committee and/or Chair before the final version is due.

By May 1, the Dean will send to each selected external reviewer a pdf of the candidate's materials.

**Internal, Solicited Review Letters:** Letters of support should not be solicited from individuals who have decision-making responsibility for the candidate's promotion and/or tenure (i.e., members of the P&T Committee, the Dean, the Vice Chancellor). If a letter of support is submitted by a faculty member who is later voted onto the P&T Committee, that letter will be removed from the candidate's packet.

**Process and Responsibilities: Promotion and Tenure:** Candidates for promotion to Senior Lecturer follow the same timeframe as candidates for P&T.

Each candidate will submit an electronic (pdf) version of their External Review packet and two hard copies to the Office of the Dean no later than April 15.

Reviewers will be given the option to request a hard copy.

The following sentence was deleted: The Office of the Dean will use the CVs of the external reviewers to write a brief description of each external reviewer describing and documenting the external reviewer's area of expertise

**Criteria For Promotion To Senior Lecturer:** An annual review is required during which guidance and discussion about potential promotion to senior lecturer can and should be discussed. Since lecturers are non-tenured faculty, a three-year review is not required. Dossiers for promotion to Senior Lecturer are to be submitted to the Dean's Office by the first day of the fall semester in August and will be processed along the same timeframe as P&T dossiers.

Like all faculty, a minimum of 6 letters of review must be sought. However, these can be external to the department or school or discipline as long as an objective assessment of teaching and professional service can be provided (see page 28 of the IUPUI guidelines. Other pages to consult include 4, 19, 23, 27, 31 and 41). <http://academicaffairs.iupui.edu/PromotionTenure/IUPUI-Guidelines>

There is a sample senior lecturer dossier posted at:

<http://academicaffairs.iupui.edu/PromotionTenure/Dossier-Samples>

An Adobe connect program on promotion to senior lecturer is posted at:

<http://academicaffairs.iupui.edu/PromotionTenure/Online-Foundational-Programs>

Changes approved. Margaret announced committee members.

## **5. New business: None**

## **6. Old Business**

Gail Folaron requested a discussion on the Policy regarding committee chairs, i.e. should junior faculty chair committees. This was originally passed by the Faculty Senate in the early 1990's. Volunteers agreed to look for the policy so it could be reaffirmed. A study committee was formed to look at this policy and make a recommendation. The members include Bob Weiller, Dee Ellen, Jim Hall, Pat Sullivan, Gail Folaron, Carol Satre.

## **7. Announcements**

Betty Walton, assistant research director, received additional funding to continue her work (RFP 14-78). The Indiana University School of Social Work was awarded the contract to work with the Indiana Family and Social Service Administration, Division of Mental Health and Addiction to continue providing training and consultative services that support the use of the Child and Adolescent Needs and Strengths Assessment (CANS) and Adult Needs and Strengths Assessment (ANSA) statewide. Walton's team also provides evaluation services for Indiana's federal System of Care Expansion Planning grant.

Larry Bennett-starting full time for advanced standing students. Starting in summer immediately after graduation.