

Graduate Affairs Committee

Minutes

Date: September 30, 2014

Time: 1:30

Location: CE 406 (Distinguished Alumni Board Room)

Meeting called by: Dr. Janice Blum

Attendees:

Janice Blum (Chair), Nasser Paydar, Margaret Adamek, Randy Brutkiewicz, Susan Cauble, Gabriel Chu, Thomas Davis, Gregory Druschel, Charlie Feldhaus, Richard Gregory, Kathleen Hanna, Monica Henry, Karl MacDorman, Jennifer Mahoney, NaShara Mitchell, Jacquelynn O'Palka, Jeffrey Paine, David Peters, Patrick Rooney, John Schild, Jack Schmit, David Skalnik, Jody Sundt, Constantin Yiannoutsos; Staff: Dezra Despain

Guests: Dr. Sue Rawl representing Nursing, Dr. Patricia Gallagher

Minutes

Welcome Address

EVC Nasser Paydar

There has been a major growth in enrollment over the last 19 years. This past year graduate enrollment increased above 1.1% in graduate and professional heads on this campus. There are over 26% students at the graduate and professional level, which is higher than Bloomington's graduate and professional level. Bloomington's is at 21%. That means that this campus has a mission and a focus on graduate and professional programs.

On the undergraduate level we have been focusing on changing the student body that we have. Our student body is different than it was 10 years ago. The focus of the undergraduate level is shifting to the retention and graduation rates of the students.

Our research has improved. We went up from \$305 million in awards to \$325 million in awards. Federal funding went down a little but we made it up with non-federal funding sources. We've had a strong growth in research on this campus.

The time has come to focus on the graduate level; graduate programs, the services we provide, and the direction we are going. We must be more intentional in that area. Dr. Janice Blum is Associate Vice Chancellor, which is a brand new title. Dr. Blum will take a year to transition from her previous position to this one, which is a fulltime position. The position will report half to IUPUI and half to the IU Graduate School.

In this coming year, spend some time to work on a process of getting a comprehensive strategic plan for graduate education on this campus.

- Take a look at the services provided to all of the schools. Are we serving the campus and the schools in an appropriate way?
- Re-look at the way we work with the IU graduate schools and the Purdue graduate schools to see if there are efficiencies to be gained. If the structure needs adjusting, we can make a proposal. Keep in mind, both IU and Purdue are system-wide universities. What we may want may not work, but we can still look at them and consider possibilities.
- Determine the graduate status of all of the units on campus. What are we doing, what are we offering, what is the head count, are they being reviewed or not, how many are they graduating, what's the employment of those programs?
- Come up with a survey, a set of questions that will help inform anyone who wants to know about the status of a graduate program on this campus or who wants to educate others in that particular area.
- What are the ambitions, what are the plans of the different academic units and graduate programs? Where are they going in the next 15 -20 years? There are schools and departments who know exactly where they are going, and there are others who take it one semester at a time, one year at a time. This would force some of those types of departments to take a look at the areas in which they can grow.
- Bloomington and Purdue should not be burdened with the oversight of PhD degrees when we do most or all of the work on our campus. We need to move in the direction of helping our colleagues on the other campuses allow us to bring these degrees to our campus. Where are we going to be in a few years

from now regarding these programs?

- How is campus supporting the graduate programs on this campus? That means the distribution of the funds we already have—are we distributing funds in the ways we do it because that is how it has always been done, or are we doing it because it is helping a particular cause or plan? Once we know the direction we want to go then we can look at our resources and determine if we are using them wisely and in a timely fashion.
- What is the appropriate level of support for a campus of this size? There needs to be a plan with a cost associated with it so that we can put our money where our mouth is. We need to look at our peers, appropriate level of support for graduate-level programs.
- What are we doing in regards to recruitment. How can we improve it, what are the thoughts of our academic units. We have an obligation to educate as many as we can from all groups, particularly underrepresented. Our plan should reflect this.

Our expectation is to have this plan together by May 2015.

Dr. Blum will be reaching out to you about this.

Approval of the Minutes for May 29, 2014

Blum

IU Dean's Report

Wimbush

Unable to attend

Purdue University Report

Story

Unable to attend

Associate Dean's Report

Blum

Sherry Queener Graduate Student Excellence Award is an award that is funded by the campus. It is two \$1,000 cash awards, one for an outstanding Master student and one for an outstanding PhD student. Each school will nominate two candidates from their best students and will send a letter from the dean or the dean's designee and letters of recommendations from their chairs or mentors, student CV, student transcripts, and statement of the student's goals.

Currently, April 15th is the tentative deadline. IUPUI would like it earlier, but Dr. Blum would prefer that it not interfere with the review of the regular fellowship grants. The criteria will be accomplishments in graduate school, GPA, academic awards, service learning, internships, research and educational presentations, co-curricular activities including mentoring, community service, involvement in professional and community organizations, educational work activities, and evidence of a plan post graduate for scholarly or creative activities.

This information will be sent out to you.

Assistant Dean's Report

Mitchell

Recruitment efforts have increased across the board. On the under-represented side we visited the NOBBChE conference (National Organization for the Professional Advancement of Black Chemists and Chemical Engineers); IUPUI was a specific sponsor focusing on women in STEM.

GU2IUPUI (Getting You Into IUPUI); Tomorrow 25 students will be on campus. Funds from the President's Diversity Initiative have institutionalized GU2IUPUI so that we do not have to ask for financial support from the schools or departments. This year we have 25 participants. Of those, 13 are female and 12 are male covering 10 departments and programs and 14 different undergraduate institutions.

Assessment Strategies for TAs and Future Faculty workshop from the CGS fund is October 6th. There is a link on the Center for Teaching and Learning and PFFP website.

PFFP conference is November 7 at the NCAA.

Graduate and Professional Student Government

Greco

Graduate Office Reports

Henry

We have held four workshops; two IU Graduate School Personnel, Purdue Personnel, and an admissions-specific workshop for all IU Graduate School and professional programs. We now have audio through Adobe Connect and slides available for the Admissions workshop as resources.

Upcoming is an IUIE workshop on October 23.

An email will go out today or tomorrow about the Thesis and dissertation workshops. There are progression towards graduation checklists on our website under the Indiana University Degrees at IUPUI content.

<http://graduate.iupui.edu/forms/index.shtml>

Discussion developed surrounding Purdue checklists. It was commented that students need to be routed to the

specific school to learn about deadlines and not rely on the Graduate Office website for sole information. On the Graduate Office website it should be clarified and say something to the effect that they should contact their school.

Another discussion followed about the links in the checklist should to go directly to the form rather than the website.

Committee Reports

Curriculum Subcommittee Report

O'Palka

The curriculum committee has not yet met this academic year but will do so soon.

Fellowship Subcommittee Report

Henry

The fellowship committee has not met yet, but will later this month. Deadlines will stay the same.

Graduate Recruitment Council Report

Mahoney

Expo at IUPUI was held September 11. There were 16 IUPUI schools represented and 50 outside universities and colleges represented for a total of 66 schools. This is up from 59 from last year. There were 197 students who attended, which is similar to past years.

Jennifer is on the road with recruitment fairs: Purdue, Hanover, Wittenburg, University of Evansville and University of Chicago.

Jennifer has also met with campus programs to learn more about them for recruitment purposes, and is working with those responsible for recruitment in their individual units.

Program Review

Blum

- BS/MS Health Sciences and Health Informatics - approved

There are strong career opportunities between SHRS and Health Informatics. The bachelor of science from SHRS provides the main specific knowledge in Health Science. Based on that specific knowledge, the students are able to further specialize in technology.

There will be more of these 4+1 programs coming along. In general, we are combining two existing degrees. The only issue is that there are some pre-electrodes that are substituted with graduate courses in the senior year. We tend not to explain the marketing aspects because it is very informal and just ends at the GAC. (Note: After the GAC meeting, further inquiries were made into the nature of 4+1 or BS/MS programs and was discovered that these are considered existing dual degrees and will go on to the ALC as an information item and then to the Board of Trustees as an AAR [Administrative Action Report]).

- MS in Informatics – approved

One concern was that it could be in competition with an MS in Informatics in Bloomington, however it was noted that Bloomington does not have an MS in Informatics and they do not intend to have one.

Because of the merger between the School of Informatics and Computing and the School of Library Information Science, there is a MS in Information Science, which was a main issue and is addressed in the proposal. SOIC got a letter of support from them and worked to make sure there were no overlap of courses.

- Curriculum Changes – Cellular and Integrative Physiology – approved with minor revision, 1 abstention

This is a program focused on pre-professional students. This program is a shift from a traditional research-focused program to one more focused on professional degrees. The following are the requested changes:

1. Change of program name from M.S. in Cellular & Integrative Physiology to IUSM M.S. Pre-Professional Degree Program
2. Shift in credits, moving away from research courses and towards foundational courses in physiology, biochemistry, and statistics. (see proposal for specifics)
3. Inclusion of two or more medical school courses in the MS curriculum
4. Reduction in the number of credits for the research option from 12 credits to 4 credits. Remove the requirement for a research ethics course.
5. Increase the requirement for seminar (F702) from one semester to two semesters.

Discussion began with a concern that these changes make it more in alignment with the pre-professional program in the School of Science.

One distinction between the School of Science program and this is the medical courses themselves. This program has been in place for over 30 years, any competition has always been there. It is to give

students flexibility in courses they take within the one-year time frame.

More discussion followed on the non-thesis vs the thesis option. The non-thesis option has always been offered. The research courses offered are so that students can have a research experience. Four credits of research are not enough for a student to get to the stage of depositing a thesis. There has never been a distinction between whether a student gets a thesis or not, whereas that distinction in the School of Science is made.

Also, discussion was made around taking the Bloomington-based online ethics course. It was determined that this will be added into the proposal.

Minor revisions: G804 course renamed and add in CITI course.

- IU East - Graduate Certificate Early Childhood Education - approved

This is a 21 hour, 7 course program. They would like to start it now. Head Start requires that 50% of their teachers must have a baccalaureate or advanced degree in Early Childhood Education or experience in this area with additional coursework. There are yearly additional credits they need to take. There is a double listed course that needs to be removed.

- IU East – Graduate Certificate in Online Instruction and Assessment – tabled for corrections

The state is encouraging more online education for high schoolers. One of the key components is that the teachers have to be licensed or educated in online teaching. Educators have to have a certain level of proficiency in online courses.

All the courses for this certificate are currently offered. One course is a capstone event where the student develops an online course and a template. It's a one year, 12 credit certificate. The minimum GPA is 2.7, which is questionable.

Discussion ensued about the paucity of online assessment courses. There is only one. Ask them for more details about the capstone or whether there are additional opportunities to assess online programs. Perhaps require that part of the capstone includes an assessment.

Regarding the 2.7 GPA, there will be more and more online courses on all of our campuses and at some point they will be in a better position if they have higher standards for admissions. Our online programs have people waiting to take them. There is concern that high school students who take online courses may stumble on a college level because their online experience was subpar.

There is concern about the note on page three that says "Other courses may apply toward the certificate if approved by the Director of Graduate Programs in Education."

Address concerns with statement E and the note. Statement E requires that R505 and W520 must be taken first and last. It is unclear.

Discussion

The regular October GAC meeting date will not work. It was proposed that the Tuesday prior to the regular date be considered. That date is October 21. It was noted that October 21 is fall break. Having two meetings in November was proposed, one on November 4th and then the regular meeting on November 25. Dr. Blum would like to use the first meeting to discuss what EVC Paydar proposed earlier in this meeting.

It was suggested that the IU East program go out for an electronic vote if the revisions are returned in time.

Old Business

Next Meeting and Adjournment

Date: November 4, 2014

Time: 1:30 pm

Place: UL 1170