

AGENDA

**Faculty Assembly, School of Liberal Arts
CA 508, 2.00pm, 5 March 2004**

1. Call to order.
2. Acceptance of the Minutes of the last meeting of the Assembly (14 November 2003)
3. Dean's remarks (Acting Dean Robert White).
4. Update on School of Liberal Arts Dean search (Associate Dean Catherine Souch).
5. President's remarks (John McCormick).
6. Committee Business.
 - a. Academic Standards and Policies* – report.
 - b. Faculty Affairs* – Proposal to create Outstanding Faculty Award for lecturers, revision of Promotion and Tenure guidelines.
 - c. Graduate Curriculum* – Ph.D. minor in Sociology, MA/JD in Law and Philosophy
 - d. Library* - new interlibrary loan procedures.
 - e. Nominating Committee* - Presentation of slate for elections.
 - f. Resources and Planning* – report.
 - g. Undergraduate Curriculum* – Changes to Sociology major and minor, proposal for medical minor.
7. Reports from Faculty Council and University Faculty Council.
8. Old business.

9. New business.

Proposal to amend the bylaws (John McCormick).

It is proposed that the following will replace the current two sentences in Article III, Section 2a (Duties of the President).

The President will:

- 1) Schedule and preside over meetings of the Faculty Assembly and the Agenda Council.
- 2) Represent faculty concerns to the Dean and Associate Deans, as necessary.
- 3) Attend weekly Dean's staff meetings.
- 4) Attend and/or monitor monthly department chairs meetings, as appropriate.
- 5) Approve minutes of Faculty Assembly meetings before they are distributed.
- 6) Work with the Agenda Council to fill any SLA committee positions that may become vacant during the year.
- 7) Ensure the currency of these By-Laws, and propose amendments for the good of order.
- 8) Appoint a parliamentarian annually.
- 9) Work with the School Webmaster to ensure currency and accuracy of the Faculty Assembly Web site.
- 10) Represent SLA faculty at selected special events on campus (e.g. convocations).
- 11) Work with the School Webmaster to ensure currency and accuracy of the Faculty Assembly Web site.

It is proposed that the following will be added to the end of the existing content of Article III, Section 2d (Term of Office).

Terms of office will run from July 1 to June 30.

10. Adjournment.

A reception in celebration of research will follow immediately. Everyone is cordially invited to attend.