

**Graduate Affairs Committee  
Minutes  
May 24, 2011**

**Present:** Margaret Adamek, Patricia Ebright, Phil Goff, John Hassell, Robert Helfenbein, Craig McDaniel, Mathew Palakal, Fred Pavalko, Sherry Queener, Simon Rhodes, Sonja Rice, Brittney Shea-Herbert, Sherry Sims, David Skalnik, Tony Stamatoplos

**Staff:** David Koerner, NaShara Mitchell & Sue Wheeler

**Guests:** Hesta Friedrich-Nel (Visiting Fulbright Fellow), Sara Allaei (OIA), Enrica Ardemagni (Spanish World Languages, SLA)

**Approval of Minutes – Dr. Sherry Queener**

- Minutes of both the March and April GAC meetings were approved.

**Email:** Sue Wheeler sulwheel at iupui dot edu

**Associate Dean's Report – Dr. Sherry Queener**

- IMIR is conducting surveys of alumni of undergraduate and graduate programs at IUPUI.
- In order to comply with US Department of Education Program Integrity Final Rules, action is being taken at the university level. For example, graduate level certificate programs 2006-2010 that qualify for financial aid – data is being mined to meet the detailed reporting requirements. Other issues include attendance (if taken, it must be reported and the definition of a credit hour (IUPUI has a concrete and defined definition of the credit hour which will be shared with other IU campuses).
- This is the final GAC in which we will have Hesta with us, Hesta reported on her efforts and will be presenting her findings at a conference in Kentucky in two weeks. She is also in the process of preparing a manuscript focusing on one question asked of faculty and students. Hesta had 20 interviews with faculty in 12 schools and 14 interviews with students from 8 schools. She also attended several defenses. This is more than she anticipated, and she is grateful for the opportunities, referrals and the generosity of the campus.

**Graduate Office Report – David Koerner**

- The campus is currently behind on admissions for fall by 172, with 61 international applications that have been routed to departments for decisions. Also there are 641 on-line applications waiting on admission decisions. Since the Graduate Office is moving in August, please do not wait until August to make decisions.
- Graduate School programs – if students have attended an IU campus, the Graduate Office does not require a transcript, however if programs have to require it for accreditation you can still require this document at a departmental level.
- Student Health Insurance – please do e-docs as soon as possible. If we can provide the lists to the insurance company early, we may be able to get insurance cards for students as soon as they get to campus. We do need local addresses on the e-doc, even if it is a departmental address.

**Graduate Recruitment Council – Sue Wheeler**

- The Accelerate Acceptance: Secrets of Graduate School Admissions was held yesterday, May 23<sup>rd</sup> at the Center for Leadership Development. Eight presenters rotated among eight tables sharing information on topics such as Finding Your Passion, the Kisses of Death of Grad School Applications, and Test Prep. Ninety-two prospective graduate students registered for the event and 46 attended. This will be repeated in the future.
- The next events are:
  - July 13<sup>th</sup>, Part-time/Evening Program Showcase at the Arts Garden, this is a recruiting event.

- July 18th, Boot Camp where students will work on personal statements and mock interviews.
- September 21, Grad Expo

#### **Assistant Dean's Report – NaShara Mitchell**

- Several programs have started this summer including Bridges to the Doctorate--we have several returning students in this group--and STEM scholars who will arrive in about two weeks.
- October 9-12 is Getting You into IU; this is a minority and underrepresented recruiting event and it is now open to all units with a doctoral program. We would love to see all eligible programs involved. We are also hosting a Getting You into Purdue program the same weekend. More information will be coming to departments. Applications for students are not due until the first week of September.

#### **Graduate Student Organization – David Koerner**

- Transition meetings for the officers have been taking place.

#### **Committee Business**

##### ***Curriculum Subcommittee – Dr. Sherry Queener***

Next meeting on June 16<sup>th</sup>.

#### **Program Review – Dr. Sherry Queener**

- **MA in Translation**  
Translational and interpreting skills are the same regardless whether the student is a graduate or undergraduate. For translation, there is a national certification exam, if a person holds a Masters in Translation; they can sit for this exam. This is a non-thesis research degree. The proposal still needs an assessment table and a budget table. GAC members voted to approve the degree pending the addition of the aforementioned tables.
- **Request to Change the American Philosophy track to General Philosophy in the existing MA degree**  
Change to degree in American Philosophy degree to make it a more general philosophy degree. This change does not need to go to the ALC. GAC voted to approve the degree change.

#### **Discussion**

Sara Allaei presented recommendations for changes for TOEFL requirement. The shift in processing Purdue grad admissions at IUPUI presents opportunities to make recommendations for International processing. Sara shared minimum standard for students when English is not their native language. The proposed Graduate TOEFL Exemption was approved and is attached to these minutes.

#### **Old Business**

The Urban Education PhD has finally been approved.

#### **Next Meeting**

August 23, 2011

**Meeting adjourned 2:33pm**