

**Indiana University-Purdue University Indianapolis**  
**Indianapolis Faculty Council (IFC)**  
**Minutes**  
**November 1, 2016 ~ Campus Center Theater (Lower Level) ~ 3-4 p.m.**

**Faculty and Guests Present:** Doug Acheson, Kacy Allgood, Gregory Anderson, Rachel Applegate, Leslie Ashburn-Nardo, Simon Atkinson, Teresa Bennett, Ed Berbari, Amy Emily Lynn Blevins, Boyd Bradshaw, Camy Broeker, Dwight Burlingame, Ken Carow, Thomas Davis, Greg Druschel, Joseph Dynlacht, Rob Elliott, Margaret Ferguson, Amanda Friesen, Andy Gavrin, Gina Gibau, Anita Giddings, James Gladden, Philip Goff, Charles Goodlett, Claudia Grossman, Joan Haase, Jennifer Herron, Reinhold Hill, Robin Hughes, Richard Jackson, Josette Jones, Kevin Jones, James Klenner, Sarah Koskie, Joan Kowolik, Mosopefoluwa Ladapo, Joyce Mac Kinnon, David Malik, Lindsey Mayo, Marc Mendonca, Willie Miller, Robert Minto, Stacy Morrone, Bethany Neal-Beliveau, Amir Pasic, Nasser Paydar, Tod Perry, Christine Picard, Rebecca Porter, William Potter, Simon Rhodes, David Russomanno, Dan Rusyniak, Jim Scheurich, Saba Siddiki, Jodi Smith, Deborah Stiffler, Peggy Stockdale, Kate Thedwall, Joseph Unthank, Mark Urtel, Ruben Vidal, Stephen Viehweg, Amy Warner, John Watson, Jeff Watt, Ron Wek, John Williams, Jr., Gail Williamson, Marianne Wokeck, Michele Yip-Schneider, Ayoon Young, Domenick Zero

**Members Absent:** Tina Baich, Robert Barr, Andy Barth, Janice Blum, Ben Boukai, Terri Bourus, Angela Bruzzaniti, Amber Comer, Andrea Copeland, Thomas Davis, Cornelis De Waal, Rebecca Dixon, Valerie Eickmeier, Jennifer Embree, Anthony Firulli, Jan Froehlich, Raymond Haberski, Paul Halverson, John Hassell, Jay Hess, Andy Hudman, Stephen Hundley, Erik Imel, Jeremiah Jagers, Benjamin James, Kathy Johnson, Mark Kaplan, Andy Klein, Leonidas Koniaris, Daniella Kostroun, Alan Ladd, David Lewis, Wei Li, Chen Lin, Suzann Lupton, Jane Luzar, Miriam Murphy, Megan Musgrave, Jim Nehf, David Nelson, Robin Newhouse, Bill Orme, Mathew Palakal, Kristi Palmer, Megan Palmer, Michael Patchner, Lynn Pike, Rick Ralston, Stephen Randall, Taylor Rhodes, Laurence Richards, Lilliard Richardson, Eva Roberts, Li Shen, Ross Silverman, Robert Siwiec, David Stocum, Sean Stone, Thomas Upton, Diane Von Ah, Emily Walvoord, Clark Wells, L. Jack Windsor, Frank Yang, Michael Yard, Hiroki Yokota

**Agenda Item I: Welcome and Call to Order**

IUPUI Faculty Council Vice President Jeffrey Watt called the meeting to order.

**Agenda Item II: Adoption of the Agenda as the Order of Business for the Day**

The Agenda was adopted as the Order of Business for the Day.

**Agenda Item III: Approval of the IFC April 5, 2016, Minutes**

Minutes of the April 5, 2016, meeting were approved and entered into the record.

**Agenda Item IV: Updates/Remarks from the Chancellor**

Nasser Paydar, Indiana University Executive Vice President and Chancellor of IUPUI

- Chancellor Paydar greeted members of the council and offered an overview of the visit to campus by members of the Westboro Baptist Church on Tuesday, October 4. He was very pleased with the way the campus community (approximately 700 individuals) came together in a unified effort to show support.

**Agenda Item V: Updates/Remarks from the IFC President**

Rachel Applegate, President of the IUPUI Faculty Council

- President Applegate shared with the members highlights from the recent IU Board of Trustees meeting. Topics discussed included:
  - Open enrollment for health insurance benefits is ongoing. There will be a nominal increase of insurance costs (approximately 3 percent) which is remarkable. Personal costs will vary based on salary and subsidies are available.
  - There has been an improvement in student enrollment of students taking 15 or more credit hours. Most regional campuses, with the exception of IU Kokomo and IU East, have seen enrollment declines. The enrollment at IUPUI remains steady.
  - Indiana University's capital requests to the legislature.
  - Digital Measures/Activity Insight—the new program which will replace the Faculty Annual Report.
  - Discussion surrounding the IP Fort Wayne campus.

**Agenda Item VI: Election of At-Large Members Representatives to the IUPUI Promotion and Tenure Committee**

- Marianne Wocke asked members to vote for their choice of an at-large member to serve on the IUPUI Promotion and Tenure Committee.
- The result of the vote was announced: Jeff Watt will serve on the promotion and tenure committee. A motion was made and seconded to destroy the ballots. The motion carried as unanimous.

**Agenda Item VII: Call for IFC or UFC Standing Committee Reports**

- No committee reports were presented.

**Agenda Item VIII: Report on the 50<sup>th</sup> Anniversary Celebration of IUPUI**

- Rebecca Porter, co-chair of the Steering Committee, and Simon Rhodes, fellow co-chair of the Steering Committee, reported on efforts for the IUPUI 50<sup>th</sup> anniversary celebration. Their report is appended hereto.

**Agenda Item IX: Question/Answer Period**

- Questions were asked and answers provided regarding the following subject:
  - JagTag
    - Several individuals raised concerns about possible changes to the design of the JagTag. Camy Broeker, interim vice chancellor for finance and administration, was asked to provide insight as to how the decision was made and the scope of decision making provided to IUPUI regarding any changes in design. She reported that essentially the decision had been driven by the administration. Faculty, students, and staff were encouraged to contact members of the IUPUI committee to voice their concerns about the change in design.
    - A motion was made and seconded to retain the name JagTag and the relevant logo. The motion carried as unanimous with one abstention.

**Agenda Item XI: Unfinished Business**

There were no unfinished business items.

**Agenda Item XII: New Business**

There were no new business items.

**Agenda XIII: Report from the IUPUI Staff Council**

- Jim Klenner, president of the Staff Council, reported to the members regarding:
  - Executive Vice Chancellor Kathy Johnson recently gave her first presentation to the Staff Council.
  - The IU Foundation campus campaign director requested the name of a volunteer to serve on the committee. After reaching out to members of the council, a volunteer came forward.
  - President Klenner will be conducting a review of the duties of various staff council committees and may possibly recommend changes based on the results of that review.

**Agenda XIV: Final Remarks and Adjournment**

With no further business appearing, a motion was made to adjourn. The motion passed and the meeting was adjourned.

Minutes prepared by Academic Affairs Coordinator, Lori Klosterman  
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**IUPUI 50<sup>th</sup> Anniversary Celebration**  
**Running from Regatta September 2018-June 30, 2019**  
**Report of the 50<sup>th</sup> Anniversary Steering Committee**

November 1, 2016

Committee Co-Chairs: Becky Porter and Simon Rhodes

Executive Committee Members: Becky Porter, Simon Rhodes, Christine Fitzpatrick, Steven Hundley, Kathy Johnson, Amy Warner

Steering Committee is composed of 32 individuals representing faculty (current and former), staff (current and former), students, alumni, and community members

Overarching Goals:

- Chronicle, document and explore IUPUI's history – both positive aspects as well as more difficult periods. This work will be led by an IUPUI Campus History Committee
- Celebrate and recognize the accomplishments of faculty, staff, students, and alumni throughout the past 50 years.
- Inspire and engage students, faculty, staff, alumni, donors, community members, and peers through signature events, commissioned works of art, special lectures, and other activities planned for the 50th Anniversary. Events are intended to strengthen, rediscover, and create new campus traditions that help to distinguish IUPUI from other urban campuses.

Our 2018-19 anniversary year is one year before the IU Bicentennial (2019-2020) and Indianapolis Bicentennial (2020).

A goal for this process is to have ideas bubble up as organically as possible. We are looking at ways to honor the past, celebrate the present, and envision our future.

Website to submit suggestions for our celebration: <https://chancellor.iupui.edu/initiatives-celebrations/iupui-at-50/index.html>

Town Hall dates

Wednesday, Oct. 26, 2016 – 6:30 p.m. to 8 p.m. in North Hall Room 1105

Focus is on engaging students with faculty and staff also invited

Thursday, Nov. 3, 2016 – 2:30 p.m. to 4 p.m. in Campus Center 450 A&B

Focus is on engaging faculty and staff with students also invited

Monday, Nov. 14, 2016 – 9:00 a.m. to 10:30 a.m. at the Indianapolis Urban League Multipurpose Room, Sam H. Jones Center, 777 Indiana Avenue

Focus is on engaging community members

<https://chancellor.iupui.edu/initiatives-celebrations/iupui-at-50/recommend.html>



## UPCOMING TOWN HALLS

*All are welcome!*

### IUPUI 50th Anniversary Planning – **Faculty & Staff Town Hall**

Thursday, November 3, 2016

2:30 – 4:00 p.m.

Campus Center 450 A & B

We want your ideas on ways to—

Honor the Past

Celebrate the Present

Envision our Future



IUPUI 50th Anniversary Planning -- **Community Town Hall**

Monday, November 14, 2016

9:00 – 10:30 a.m.

Indianapolis Urban League Multipurpose Room

Sam H. Jones Center, 777 Indiana Avenue

*All are  
welcome!*

- Continental breakfast will be provided
- Parking is free for attendees
- Registrations requested by November 10.
- To register and to request disability accommodations at this event, please contact Shari Upchurch ([shupchur@iu.edu](mailto:shupchur@iu.edu)), (317) 274-7400.

## Report on Council Actions 2016-17 (per Bylaws Article 1. Section C.3)

These items are included at the end of monthly council minutes.

**Items that have been completed by the committees follow the Assignments for committees.**

### Committee Assignments

#### Academic Affairs Committee

- Student Achievement Record - part of Comprehensive Student Record Project - <http://www.aacrao.org/resources/record>
  - Invite Mary Beth Myers and Gil Latz to EC meeting to discuss project. Key issue is whether student can/should be credited for learning on "achievement record" (co-curricular transcript) if there already is a RISE designation on transcript.
- Potential Policy on Credit Hour Overlap Between Minor to Major or Major to Second Major (Porter email of 5-14-14) (*Reported at February 3, 2015, IFC Meeting: The committee concludes that the academic units should have such policies and is generating a draft.*)
- Potential "refreshing/updating" of Principles of Undergraduate Learning. [Partner with Undergraduate Affairs Committee.] Can they be integrated with Principles of Co-Curricular Learning?
- Possible consideration of pre-proposal phase for new academic degree programs
- Possible policies for consistency across academic units (Matt Rust, Kim Lewis, David Malik)
- Policy on the use of transcribed credits being counted for award of both major and minor programs
- Action on inclusion of required statements and policies in all course syllabi
- Consider the memo from the Student Affairs Committee regarding "Academic Standing Policy: Probation, Dismissal, Reinstatement (PDR)"

#### Budgetary Affairs

- Banded tuition results
- Performance funding / any legislative teams
- Beautifying campus
- Counting School of Medicine percentages for governance and assessments

#### Campus Planning Committee

- Monitor strategic plans
- Monitor how committee / task force approach for working on strategic initiatives is itself working.
- Campus Conversations
- Review and comment on Continuing Student Campus Survey
- Review and comment on PULSE surveys (e.g., campus safety, diversity, common theme).
- Request updates on implementation of IUPUI Strategic Plan and Welcoming Campus Initiative. Report concerns to IFC.
- Guidelines for building signage
- Work with Faculty Affairs Committee on School of Medicine tenure, practice plan, and compensation

#### Constitution and Bylaws Committee

- Verbatim Minutes: The IFC-EC passed a motion (on November 15, 2012) to change the bylaws as follows. The C&B Committee needs to formally present the motion to the IFC.  
**The Faculty Council Executive Committee recommends that the Constitution and Bylaws Committee change the wording in the bylaws to reflect that verbatim minutes of full council meetings is no longer needed as long as the meeting is audio recorded. The Faculty Council Coordinator will continue to take written minutes and audio record the meeting.**
- Metropolitan Affairs Committee: The committee has been inactive for several years and no member appointed. Does it still need to be a committee of the IFC?
- Review Constitution Article 1. Faculty Membership. Section A1. to reflect members of the faculty are those whose tenure home is IUPUI regardless of where they primarily work.
- Email voting: Review instances
- Recognition of Honors College
- Undergraduate Curriculum Advisory Committee: Provide wording to remove from the bylaws.

- Time limit for a Board of Review: The IFC-EC passed a motion to change the bylaws as follows. The C&B Committee needs to formally present the motion to the IFC.  
The Faculty Council Executive Committee moves to change the IFC Bylaws to reflect that Boards of Review should:
  1. Be held with the Grievant in person (i.e., SKYPE or another video conferencing mechanism should not be used). Witnesses may reply in writing to questions drafted by the board if they are not able to attend so that the hearing is not unreasonably delayed.
  2. In the motion approving the appointment of a board of review, the Executive Committee should specify a reasonable time period during which the hearing should be conducted. The period allowed should take into account the timing during the academic year (for example, a longer period may be required if the BOR is approved shortly before the summer) but should not generally exceed six months.
- Allow use of Senior Academy faculty when considering composition of Boards of Review (Assigned per IFC-EC at 5-21-15 meeting).

#### **Distance Education Committee**

- Review ePort/Taskstream transition
- IU Online fee usage and student services, online testing, residency (how courses are counted)
- Monitor testing and validation on testing performed through IUPUI Testing Services office
- Monitor Graduate Faculty Council for graduate-level policies
- Video technologies for conference calls

#### **Faculty Affairs Committee**

- Review draft Adjunct Faculty Policy/Procedures for Promotion (*On 4-21-14 committee agenda. Lavitt gave to Koskie on 2-2-15 by email. Will be addressed at the September 2015 meeting.*)
- Sexual Violence Prevention Rules – Review edits to University Faculty Council policy
- Promotion for NTT classifications (balanced case?)
- Discuss the creation of a subcommittee of the Faculty Affairs Committee and the campus P&T Committee to review core school policy of P&T at IUPUI.
- School of Medicine tenure, practice plan, and compensation
- Counting School of Medicine faculty FTE
- Possible consideration of new NTT faculty appointment/title: Assistant/Associate Professor of Instruction
  - Northwestern University: <http://www.weinberg.northwestern.edu/faculty/documents/Teaching-Track%20Policies.pdf>
- Policies for use of faculty data present in Activity Insight/Digital Measures (e.g., can it be accessed by Office of Community Engagement for reporting on community-engaged research?)
- NTTF Task Force Report
  - What are the questions that kept the vote from moving forward? What are the answers to those questions? (See also the note under the Campus Planning Committee.)
  - Should a discussion of NTTF serving on the IFC be taken back to the council for a vote? The vote was tabled in May 2015. The School of Medicine doesn't understand why it was tabled.
  - Next steps?
- How does the core school promotion and tenure process affect IUPUI faculty? (At the request of John Hassell.)
- Assign a faculty member to serve on the Campus Center Advisory Committee (along with Rob Wolter of E&T).
- Discuss the need for an “ombudsteam” for faculty grievances.
- Monitor impact on faculty and campus from changes in School of Medicine operations. Make recommendations for responding to changes.
- What does the word “faculty” mean in policies in the Faculty Guide? Who are the policies for? (“Faculty” appears to mean something different depending on the policy.)
- Emeritus policy: Discussion of including lecturers.
- Review and suggest new language for the emeritus policy to include lecturers
- Review and report on IUPUI Guidelines for Faculty Work Arrangements.

#### **Faculty Guide Committee**

- Review the Faculty Guide to identify any policies that are potentially outdated and recommend to the IFC that the identified policies be assigned to the appropriate council committees for currency review.



### **Fringe Benefits Committee**

- Benefits: Keep pushing to get the message out about benefits in a timely manner.
- Get the word out to faculty: Clinical Care Services at IUPUI (<http://hr.iu.edu/benefits/CCServices/index.html>)
- Comparison of benefits for IUPUI and IUB faculty.
- Maternity and Family leave
- Benefits for part-time faculty
- How does the IUPUI benefits plan compare to other institutions?

### **Library Affairs Committee**

- Continue to monitor Open Access usage, faculty feedback, strategies to increase usage and implement improvements if necessary.
- Online Journals: Confirm that knowledge base document is available and students on other campuses have access to online materials.
- Link open access uploading to Activity Insight.
- University Library budgetary concerns: Advocate for increase in budget.
- Thesis depositing: Graduate Faculty Council
- Library Renovations (from President's Retreat 2016)

### **Research Affairs Committee**

- Timeline for search for VC for Research
- Role of the VC for Research in promotion and tenure proceedings.
- Policy Reviews:
  - Revisions to the Sponsored Research Programs – Internal Submission Deadlines: <http://policies.iu.edu/policies/categories/research/IU-Research-Policies/internal-deadlines.shtml>
  - Laboratory Safety: <http://policies.iu.edu/policies/categories/administration-operations/public-safety-institutional-assurance/PS-EHS-02.shtml>
  - Dual Use Research of Concern: <http://policies.iu.edu/policies/categories/research/IU-Research-Policies/durc.shtml>
- Policy on Centers and Institutes
- Update on the transparency and funding of programs
- Indirect Cost Recovery guidelines to the IFC.
- Center designation process – inventory of active/inactive centers as a first fact-finding step.
- IUCRG Program – faculty input into future directions/funding priorities if the program continues.

### **Staff Relations Committee**

- Overtime / FLSA
- Political Activism
- HR 2020

### **Student Affairs Committee**

- Review of sexual misconduct policy brought forward by the UFC
- Diversity
- Academic Misconduct
- Off-campus student conduct (note new Greek policy)
- Update the Academic Misconduct portion of the Student Code of Rights, Responsibilities, and Conduct
- Monitor campus pedestrian safety
- Campus climate for adult learners
- Review of RISE Program Proposal for Formal Student Recognition and Awards

### **Technology Committee**

- Need nominees for University Faculty Council ad hoc co-committee
- Review usage of Activity Insight.
- Review BLUE pricing and use.
- How does the committee become informed about policies, guidelines, recommendations, proposed technologies, etc., and how can it provide input before a decision is made? (*The committee remains frustrated with lack of input*)

*into decisions about technology and paucity of communication once decisions have been made. Keep on agenda for 16-17.)*

- Updates on new classrooms and classroom technology: Need better coordination with the registrar (classroom scheduling) so that faculty who need technology are given the classrooms that are appropriate.
- IU Online: Issues surround fees, support, faculty control over the curriculum, technology, instructional design, etc.
- Review usage of eDossier System
- IU's Videoconferencing Strategy: Are faculty clear about what is being proposed and whether it fits their needs?

**Items Completed:**