

**Graduate Affairs Committee
Minutes
April 24, 2012**

Present: Margaret Adamek, Davide Bolchini, Oliver Chen, Fred DiCamilla, Pat Ebright, Dominique Galli, Philip Goff, Robert Helfenbein, Brittney Shea-Herbert, Michael Kowolik, Craig McDaniel, David Peters, Akeem Sadiq, John Schild, Sherry Sims, Dave Skalnik, Toby Swick, Jackie O’Palka, Sherry Queener (Chair), James Williams, & James Wimbush

Staff: David Koerner, NaShara Mitchell, & Beth Young

Guests: Martin O’Donnell, Simon J Atkinson, Robert E Minto, & Jie Chen

Approval of Minutes – Dr. Sherry Queener

Email: Beth Young ejmoody at iupui dot edu

IU Dean’s Report – Dr. James Wimbush

Last week in Washington, DC, the Council of Graduate Schools & Educational Testing Service (ETS) released a report Pathways Through Graduate School and Into Careers.

“The commission spearheaded a research effort to address such issues as graduate student knowledge of career options, how students learn about occupational opportunities, the role of graduate programs and graduate faculty in informing and guiding students along the path to professional occupations, and career pathways that individuals with graduate degrees actually follow. The ultimate goal of the 14-member commission—composed of industry leaders, university presidents, graduate deans, and provosts—is to encourage a national conversation about why understanding the pathways through graduate school and into careers is vital to our nation’s success in the 21st century.” – *Source: Council of Graduate Schools*

Link to this report: <http://pathwaysreport.org> All materials are freely available for downloading.

Dean Wimbush recently meet with the UITS team that is working with the new CRMS system, which now gives us the capability to track prospective students when they are being recruited through their matriculation and even as alums. We currently have data on all our living 600,000+ alums from all IU campuses. We may request data to help us communicate with our alums.

ETS – GRE Division: There is a new option for test-takers of the GRE. They will be able to determine which scores are sent to the institutions. They will have the option of sending their most recent score, all of their scores, or they can select to send some of their scores in the last 5 years. This will start on July 1st.

“With the new *ScoreSelect* option, GRE test takers now can decide which test scores to send to the institutions they designate.

On test day, when viewing their scores at the test center*, test takers can select the:

- *ScoreSelect* **Most Recent** option — Send their scores from their current test administration (FREE).
- *ScoreSelect* **All** option — Send their scores from all administrations in the last five years (FREE).

Test takers can decide which option to use for *each* of their four FREE score reports.

After test day, test takers can send Additional Score Reports for a fee and select:

- **ScoreSelect Most Recent** option — Send their scores from their most recent test administration.
- **ScoreSelect All** option — Send their scores from all administrations in the last five years.
- **ScoreSelect Any** option — Send their scores from one OR many test administrations in the last five years.

Regardless of which option test takers choose, scores for a test administration must be reported in their entirety.

The GRE Board, the independent body comprised of deans, faculty and other individuals representing the graduate and business school community, strongly supports providing the *ScoreSelect* option because it focuses on helping test takers succeed. The GRE Board oversees GRE tests, services and research in consultation with its committees. It establishes all policies for the GRE Program, which ETS administers.

The GRE Board puts great emphasis on expanding diversity, equity, and inclusion so that more people can pursue higher education. The ScoreSelect option focuses on helping test takers succeed on the road to an advanced degree because they can approach test day with more confidence. It's good news.

— James Wimbush, Dean of the University Graduate School and Professor of Business Administration, Indiana University, 2011–2012 GRE Board Chair

The official GRE announcement about the new *ScoreSelect* option will be released tomorrow. You can view it then at www.ets.org/gre.” – Source: ETS

Dean Wimbush also thanked Jim Williams for his role as the President of the Graduate Faculty Council.

Associate Dean’s Report – Dr. Sherry Queener

Please let Dr. Queener/David Koerner know of any current workflow issues that you are experiencing with the graduate office.

IMPACT IUPUI (Campus Campaign) – Chancellor Bantz has named that the Graduate and Undergraduate Fellowships are the main focus for this year’s campaign. Dr. Queener encourages that everyone gives a gift – no matter how small – to show our support for this type of initiative.

The Office of Equal Opportunity has released their annual report. Dr. Queener noted that the issue of not being able to hire current IU employees into a new job and raise the salary appropriately. We can hire an outsider and pay them the published salary, but if a current IU employee is paid substantially lower and hired for the same position – we cannot raise the salary to the published level. That policy, which has been active for about 2 years, has made a substantial impact on the number of separations from IU. Kim Kirkland has stated this is high on her priority list to get changed.

Dr. Queener also announced that Dr. Margaret Adamek will be leaving to do a Fulbright and thanked her for her efforts on the GAC committee. She also thanked Jackie O’Palka for her efforts at a long-time Chair of the Curriculum Sub-Committee and also thanked Phil Scarpino for his efforts as the Chair of the Fellowship Sub-Committee.

Assistant Dean’s Report – Ms. NaShara Mitchell

NaShara reported on Getting You into IUPUI which will occur October 7-October 10. She wants to transition our program to include potential students from the local community, not just those out of state. Those visiting from out of state typically come in on Sunday. Monday is the Graduate & Professional Programs Open House. Tuesday is Boot Camp. Wednesday students visit Bloomington or students in

Bloomington visit IUPUI. Applications for Getting You into IUPUI are typically due in September. Application process includes letter of recommendation then sent to departments. There is a pretty quick turnaround in terms of the process. NaShara will be reaching out to the departments to talk about how each of them wants to structure it.

NaShara will be working on connecting all students who are on campus in the summer for research work. Tuskegee is on board now as a partner institution. They have high caliber, top quality students.

Preparing Future Faculty/Preparing Future Professionals will be November 1 & 2 title "My Choice, My Option" – great recruiting opportunity in terms of students and faculty or staff.

Versatile PhD, a program about what else can I do with my degree – seminars, workshops, etc. Premiere Members on July 1st.

NaShara shared that she has received positive feedback from the Writing Group and will continue that into the Fall.

GPSG – Ms. Sarah Nathan

Sarah Nathan introduced Janice Vinson as the GPSG President for next year.

Sarah shared a call for members.

EEG Grants Update: GPSG just wrapped up the final applications. There was an increase in applications in each academic area with a total of 200 applications and they were able to fund about 45% of them.

Graduate Office Report – Mr. David Koerner

David shared that our office is still receiving a large number of phone calls from people who have applied and they have not heard back from the school or department. Please make sure students know that their application has been received and is in process.

Commencement questions? Go to the <http://alumni.iupui.edu/commencement/2012/>

Committee Business

Curriculum Subcommittee – Dr. Jackie O’Palka

The final Curriculum Sub-Committee Meeting for the academic year is on May 24th.

Fellowship Subcommittee – Mr. David Koerner

Results of the 1st Year University Fellowships:

Acceptances:

11 masters

17 PhD students

64% Masters yield

45% at PhD level yield

Please make the academic appointments as early as we can to insure that students are included on the insurance lists and can receive their insurance cards before the term begins.

Graduate Recruitment Council – Ms. Sue Wheeler & Ms. Beth Young

Accelerate Acceptance: Secrets of Grad School Admission Speed Sessions

The Graduate Office will host Accelerate Acceptance: Secrets of Grad School Admission Speed Sessions May 21. It will be held at the Center for Leadership Development, 2425 Martin Luther King Jr. Street. This is a great recruiting opportunity and presenters are needed. Please contact Beth or Sue if you are interested in presenting a topic which will be repeated six times during the event. Refreshments will be served after the sessions.

Graduate School Boot Camp

The date and location have been confirmed for this event. This will be held on Monday, July 16th in the Campus Center on the 3rd floor. We are working with Bill Bosron to chair this event and hope to be working with Senior Academy so that may participate in the "Chat with Faculty" aspect of the day.

Indiana Black Expo

The Graduate Office reserved an "island" booth. The plan is to have volunteers for 2 hour shifts – with a minimum of two people per shift. She also suggested we consider two hour shifts. Patricia and Sue Hancock will coordinate volunteers and booth set-up. The event is July 20th from noon-9pm; Saturday, July 21 from 10am-10pm; and Sunday, July 22 from noon-6pm.

IUPUI Graduate Expo – September 25th – Campus Center 4th Floor

Program Review – Dr. Sherry Queener

- Energy Management and Assessment Graduate Certificate Proposal
 - Approved
- Hybrid Electric Vehicle Technology Graduate Certificate Proposal
 - Approved
- Graduate Certificate in Philanthropic Studies Proposal
 - Tabled for further discussion
- Graduate Certificate in Teaching Literature Proposal
 - Tabled for further discussion
- PhD in Biology Proposal – *Second Revision*
 - Approved
- PhD in Chemistry Proposal – *Second Revision*
 - Approved

Discussion

- BS to MS Degrees – Best Practices

Old Business

- PhD in Health Communication Proposal – Passed at ALC this month
- Oral and Maxillofacial Surgery Certificate Proposal – Passed at ALC this month
- MS in Translational Science: Track 2 for the Basic Scientist and Engineer proposal – Passed at BoT
- Graduate Certificate in Environmental and Natural Resources Law Proposal – Passed at BoT

Next Meeting

May 24, 2012 in CE 405

Meeting adjourned at 2:55pm