

## IUPUI Staff Council ("SC")

December 6, 2006  
MEETING SUMMARY

### Action Items Completed...

- ✓ Hearing no objections, the [SC minutes of November 15](#) stood as written and were entered into record.

### Information Items Presented...

- Chief Information-Technology Policy Officer Merri Beth Lavagnino reported on new data protection laws in Indiana and how they relate to faculty best practices when dealing with sensitive information (student SSNs, financial information, etc.). [Comprehensive information about the new laws and recommendations for faculty \[re: securing or destroying sensitive data\] can be found online.](#)

"The first law, found at Indiana Code (IC) 4-1-10, basically makes it a crime to disclose a person's Social Security Number except under certain circumstances that are spelled out in the law.

The second law, which will appear at IC 24-4-14, basically makes it a crime to dispose of certain sensitive personal information areas accessible to the public, without taking certain steps to render it unusable by third parties.

The third law, found at IC 4-1-11, basically requires the University to notify individuals whose personal information is reasonably exposed to unauthorized access as a result of an electronic systems security breach."

E-mail general questions about how to secure your data to Merri Beth at [mbl@iu.edu](mailto:mbl@iu.edu) or to [itpo@iu.edu](mailto:itpo@iu.edu). Contact Associate University Counsel Beth Cate at [becate@indiana.edu](mailto:becate@indiana.edu) with questions about data protection laws themselves.

- President Susan Martin briefed the SC on the following:
  - **Thank you to Beth Jeglum, the Center for Young Children ("CYC"), and the Special Events Committee (Meghann Arnold, Karen Best, Alicia Gahimer, Nancy Gibson, Patricia Laskowski, Chantel Stone, and Anna Zufall)!**
  - The Executive Committee is seeking volunteers/nominees for 2<sup>nd</sup> Vice President/Membership Chair. [E-mail Molly Martin](#) with your note of interest.
  - The Executive Committee will meet with University Benefits Director Dan Rives on January 3<sup>rd</sup> to discuss short-term disability options for staff.
  - The Executive Committee will be pursuing an in-depth discussion of the issues raised by the Black Student Initiative. Council officers have convened an **ad hoc Diversity Committee** to review diversity issues and plan for programming, etc. Representative Gary Curto will chair and welcomes co-chair nominees or volunteers. Secretary Amy Jones and Parliamentarian Avis Frieson have signed on to serve; any SC members who wish to join the committee should [e-mail Molly Martin](#).
  - The SC welcomes Cheryl Montgomery, attending the SC on behalf of the Testing Center.
- Communications Committee Co-Chairs Troy Barnes and Michelle Hurst reported that their committee continues to plan for publicity in various campus media.
- Special Events Chair Karen Best thanked her committee, the Center for Young Children ("CYC"), CYC Director Beth

Jeglum (to whom the Council presented a gift of art supplies for the Center), and the following donors for their contribution to today's special holiday program. The program included holiday goody bags for the Center's children, a program of holiday music presented by CYC students, door prizes for SC members, and holiday desserts.

Chartwell's  
CVS  
Hart's Bakery  
Indiana University Cancer Center  
IU School of Medicine  
IUPUI Office of External Affairs  
Jennifer Nelson, Geology Grad Student & Part-Time Instructor  
working for the Geology Department  
Jeremy D. Salinas, Site Manager, IKON Office Solutions, IUPUI  
Campus  
Judy Johnson, Enrollment Specialist, Enrollment Center  
Louise Conrad, Administrative Secretary, IUPUI, Department of  
Earth Sciences/CEES  
Nancy's Chocolates  
National Institute for Fitness and Sport  
Papa John's Pizza- IUPUI Campus Location  
Rocky Rothrock at Visual Media  
Steven Reusser, Office Assistant in the Dean's Office, Office of  
Clinical Research  
Taylor's Bakery  
WFMS Country Radio

- o Staff Affairs Co-Chairs Becky Thacker and Jason Burnham gave their report and added that the committee now has representatives on the Food Services Advisory Committee and will pursue the idea of launching a pedestrian and driver safety campaign on campus.
  
- o Assistant Vice Chancellor for Human Resources ("HRA") Ellen Poffenberger briefed the SC on the following:
  - Unless you are an M-Plan member who made no changes to his or her coverage, staff members should receive their medical plan ID cards in mid-January. Coverage, per your open enrollment changes or confirmations, is effective January 1, 2007. You may need to consult the benefits office to retrieve your new ID number if you need it before your card arrives. One representative noted that medical billing offices may be willing and able to work with you if you require care but have not yet received your new ID card.
  - Poffenberger wished everyone a peaceful, restful, and rejuvenating holiday break, reminding SC members to take the time to relax and enjoy time with friends and family.

THE NEXT MEETING WILL BE ON TUESDAY JANUARY 17<sup>th</sup> FROM 3:00-5:00PM IN THE WYNNE COURTROOM OF INLOW HALL.

[Information about SC business, meeting schedules, and more are available on our website.](#)