IUPUI Faculty Council Committee Annual Report 2007/08

Committee Name: Technology

Annual Report for: 2007/2008

Chair: Hasan U. Akay

Secretary: None

Members: Barbara Christe, James Clack, Giles Hoyt, Barbara Gushrowski, Josette Jones, Tim Koponen, Joan Kowolik, Mike Kubek, Suk-Hee Lee, Paula Magee, Malika Mahoui, John McGrew, Jim Morgan, Kimmaree Murday, Rachel Nardo, Margaret Richwine, Deborah Stiffler, Sharon Stoten, Bob Vernon.

Liaisons for 2007/08 (or Ex-officio): Garland Elmore (UITS Administrative Liaison), Bart Ng (Executive Committee Liaison)

Meeting Recorders: Carol Kegeris (UITS), Theresa Walsh (UITS)

Action Items and Status:

1. **Monitoring University IT Security Policies**
   a. The committee has continued working with Indiana University IT Policy Office (ITPO), now named Information Policy Office (IPO), throughout the year in reviewing and revising draft policies that have been pending approval. The IPO Director, Merri Beth Lavagnino, and the Deputy Director, Eric Cosens, frequently participated in committee meetings to report on the progress and receive feedback on new changes. The committee continues to endorse the decision to have one set of policies for both IU Bloomington (IUB) and IUPUI campuses.
   b. The policies that were finalized by our committee after multiple rounds of reviews are:
      i. IT-07: Privacy of University IT Resources
      ii. IT-19: Extending the University Data Network
      iii. IT-20: Wireless Networking
   c. IT-12: Security of University IT Resources, which is currently an interim policy, will be reviewed in the coming year.

   The university-wide IT polices which are in effect as final or interim policies are posted at http://informationpolicy.iu.edu/policies/university.shtml.

2. **Review of Oncourse Developments**
   a. Oncourse status has been reviewed several times by the committee. Associate Dean of Learning Technologies, Stacy Morrone, attended the meetings frequently on behalf of UITS to report on the progress and received continuous feedback from the committee to take them to the developers. The major topics discussed and actions taken included:
      i. Information on After Action Review of Oncourse Problems was received at the beginning of the academic year from Kim Milford, Special Assistant to VP of IT. Suggestions for improving communications have been offered.
      ii. Strategies for alternate communication techniques when technology fails were discussed and suggestions made for usage of alternate communication tools such as e-mail and OneStart
      iii. Feedback to Oncourse Priorities Committee were provided to enhance the functionalities of Oncourse.

3. **Proposal to Form a Learning Technologies Steering Committee**
   a. A proposal to form a steering committee for learning technologies was developed in collaboration with the IT administration and IUB Technology Policies Committee to increase faculty involvement in major technology changes and enhancements related to learning technologies. The proposal has been submitted to the Executive Committees of the Faculty Councils of IUPUI and IUB for approval, which is pending approval. A copy of the proposal is in the attached.

4. **Other Activities**
   a. Open OnCourse and Intellectual Property initiative (http://open.iu.edu) of the university was presented by Kim Milford, Special Assistant to the VP of IT.
   b. The President's directive and the IUPUI campus decision for UITS to undergo an average of 1% budget reduction per year for the next five years on IT services provided by assessment were reviewed. A survey was conducted in early summer to determine the priorities, which was submitted to Dean Garland Elmore for consideration.
   c. Communication Procedures and Goals presented by the AVP of Support, Sue Workman, and the Director of Communications, Christine Fitzpatrick, were reviewed.
   d. IT Visions, Strategies, and Priories meeting was held with the VP of IT, Brad Wheeler. The committee stressed on the importance of receiving feedback from faculty on major IT initiatives.
   e. Emergency Notification System presented by AVP Mark Bruhn and Bob True of IUPUI Police Department were reviewed. The faculty were urged to subscribe to the system and remind others to do so too.
   f. A comprehensive Security and Privacy System plan that is in preparation was presented by Tom Davis, the University Chief Information Security Officer. The plan

will be reviewed by the committee in the coming year.

g. Student E-mail project of leaving the student e-mail services to two vendors were presented by Dennis Cromwell, AVP for Enterprise Infrastructure. The committee, after making several recommendations for maintaining privacy and avoiding commercialization of the services, endorsed the project.

h. Basic technology needs at IUPUC were discussed, and the committee passed a resolution that the students, staff, and faculty of the IUPUC campus must have the same level of technology access as that extended to the IUPUI campus. The committee asked the chair to follow this up with the administration during the summer.

i. The committee received information towards the end of the academic year on launching of the new IT strategic plan preparation activities. Three members from the committee currently serve on the task forces formed. The task forces include: 1) Faculty and Scholarly Excellence task force of the strategic planning committee. It will look at how IT can enable faculty excellence in teaching, research and service. Hasan Akay from the committee serves on this task force; 2) The Effective Community Tasks Force which will look into how IT can enable us to perform some talks better in the university; 3) The Student Success Task Force which will strategize the IT needs and services to impact student success, retention, and recruitment. John McGrew from the committee serves on this task force; 4) The Engagement Beyond Task Force, which is expected to consider how IU can support university's efforts in reaching the community, industry, government, and other institutions. Bob Vernon from the committee serves on this task force. The committee is expected review and provide feedback to the first draft of the strategic plan in the coming year.

Action Items to be carried over to next year:
Action items to be carried over to next year include:
1. Review of new IT policies, including IT-12.
2. Review of the new Security and Privacy System plan.
3. Review of the new IT Strategic Plan.
4. Formation of the university wide steering committee for learning technologies in collaboration with the IUB committee.

Suggested new action items for next year:
Stronger collaboration with the IUB Technology Policy Committee on:
1. University's IT strategic plan preparations and review
2. Formation of the university-wide Learning Technologies Steering Committee
3. Review of pending IT policies, such as the Security of University IT Resources

Other Comments:
The committee this year had adequate representation from most units on campus. The attendance was good. Collaboration with the UITS staff and administrators was excellent thanks to the leadership provided by Dean Garland Elmore. Members made serious efforts in reviewing the plans and policies of UITS and making constructive recommendations.

Indiana University Learning Technologies Steering Committee

Preamble

The Office of the Vice President for Information Technology and the technology related committees of the IUPUI and Bloomington Faculty Councils have agreed to jointly create a faculty advisory and reporting process that will guide teaching and learning tool development and systems at Indiana University. The process will include faculty appointed by relevant faculty council committees as well as faculty, student(s), and staff appointed by the Office of the Vice President for Information Technology.

The Learning Technologies Steering Committee (LTSC) will have specific responsibilities for ensuring thoughtful and timely decisions regarding future initiatives and priorities for teaching and learning technologies and for recommending policies to guide the effective use of these technologies.

Charge

The Learning Technologies Steering Committee is charged to:

1. Advise the appropriate Associate Vice President(s) and Associate Deans about priorities for the initiation and implementation of new teaching and learning technologies, enhancements to existing technologies, and the retirement of these technologies and services.
2. Provide an annual report to the appropriate Faculty Council committee(s) and the university community.
3. Consider policy issues related to the use of learning technologies and make recommendations to the appropriate governing organizations for consideration and possible action.
4. Recommend improvements in services and support for learning technologies that may be suggested from the committee's review of feedback from faculty, students and staff.

Membership

Members of the committee will comprise a wide range of stakeholders and include IUPUI, IUB, regional campuses, and University Administration representation. Selected members of the LTSC committee will serve as liaisons to the appropriate faculty council technology committees on their respective campuses. Faculty council committees should communicate between campuses to ensure that the membership of the LTSC includes representation from a variety of schools, departments, and programs as much as possible. The Chair will be appointed by the Office for the Vice President for IT and CIO. The membership of the committee will be as follows:

Voting members

1. Chair to be appointed by the Office for the Vice President for IT and CIO.
1. One representative from the IUPUI and IUB libraries to be appointed by their respective library councils.

2. One faculty representative from each of the IFC Technology Committee, IFC Distance Education Committee, BFC Technology Policy Committee, and BFC Distributed Education Committee.
3. One undergraduate and one graduate student representative from IUPUI and IUB for a total of two members to be appointed through the student government body and/or student affairs committee.
4. One faculty representative from each regional campus to be appointed by the campus faculty governing body.

Non-voting members

1. One member from the Dean of Faculties offices at both IUPUI and IUB (ex-officio).
2. An ex-officio member representing UITS Research Technologies group.
3. Other non-voting members to be invited by the committee, as deemed necessary, who will inform the committee on relevant aspects of each initiative.

Term of Appointment

3 years, rotating membership.

The committee will meet two to three times each year for an extended meeting to discuss priorities for teaching and learning technologies and to recommend policies to guide the effective use of these technologies. The committee may also be convened by the Chair on an as needed basis.