

PURDUE SCHOOL OF ENGINEERING AND TECHNOLOGY, IUPUI
Faculty Senate Meeting Minutes
FS02-5
March 11, 2003

Approved April 8, 2003

Representatives in attendance: Elaine Cooney, Sally Frettinger-Devor, Mohamed El-Sharkawy, Andrew Hsu, Keith Kovach, Razi Nalim, Marvin Needler (attending for Ken Reid), Ramana Pidaparti, Joy Starks, Bill Watson and Charlie Yokomoto.

Guests: Hasan Akay, Ed Berbari and Dean Yurtseven.

Senate President, Mohamed El-Sharkawy, called the meeting to order at 11:05 a.m.

The agenda was adopted and the minutes for the February 11, 2003 meeting were approved.

Administration Report

Dean Yurtseven presented the Administration Report (*Attachment I*). Dean Yurtseven reported that the Campus Day on Saturday March 2 was a success for the campus and the School. This event attracted the largest number of participants to date.

Department chairs, directors and deans are working on proposals in teaching and learning, research and scholarship and civic engagement in order to obtain part of the additional funding that the campus will receive as a result of the tuition increase starting in fall 2003. This money will be base dollars. Dean Yurtseven sent an email to all faculty and staff in the School with the information. The deadline to submit proposals for School review is April 14 and for campus review the date is April 21.

Dean Yurtseven requested feedback on the School strategic plan for 2003-06 by April. The final draft will be brought to the April faculty senate meeting for May 2003 approval.

Reports from Standing Committees

Faculty Affairs Committee

Marvin Needler, committee chair, presented for senate approval, the Ownership of Authorship document that Kenneth Crews, Associate Dean of the Faculties for Copyright Management presented during the February 11, 2003 faculty senate meeting. Needler stated that the committee reviewed and voted unanimously to adopt the Ownership of Authorship document for the School. He added that it doesn't take anything away from anyone; it is a way to protect the work of a faculty member. Dean Yurtseven added that it protects faculty to a degree and the institution to a degree.

The senate voted and approved the document.

Needler stated that the committee is reviewing the workload report for the School. He noted that the faculty workloads are too high for some departments. Needler stated that in Fall 2002, if the

School followed the workload policy we would have needed \$125K to cover with part time instructors.

Needler pointed out that under letter H of the workload report, significant research effort could reduce ECH. He added that some of the technology faculty might want to take advantage of that.

Questions were raised about lecturer positions. It was stated that lecturers are not expected to conduct research and according to the guidelines, they are to teach four sections per semester and participate in service related activities. Lecturers are not required to conduct research.

Dean Yurtseven stated that more daytime students are enrolling in CPT and CGT courses and it is becoming increasingly difficult to find part time instructors to teach these daytime sections. Charlie Yokomoto added that graduate students often teach these types of sections at Purdue West Lafayette. Mohamed El-Sharkawy mentioned that they are considering students for the graduate school program to teach technology courses.

Needler asked faculty members to consult their faculty affairs committee representatives and give feedback for them to take to the committee regarding workload policies.

Resource Policy Committee

Akin Ecer, committee chair, was unable to attend the senate meeting and submitted the following report via email:

1. The committee selected the TERA winners who will be recognized at the Honors Convocation.
2. All faculty development proposals (research initiation, instructional innovation, assessment and distributed learning) have been ranked. The funding will depend on the School budget and the awards may be announced at the Convocation (if the budget is known at that time).

Mohamed El-Sharkawy spoke on behalf of Akin Ecer. He stated that anyone could share opinions and comments with the committee.

It was noted that proposals were due three days prior to the committee meeting. It was suggested that a supplement to the awards guide be created to allow more time to select the recipients.

It was also noted that many of the proposals were limited to tenure track faculty. A suggestion was made that the committee review this issue.

Educational Policy Committee

Ed Berbari, committee chair, presented for senate approval, course number change requests from the department of Electrical and Computer Engineering Technology. They requested changing the course numbers from EET to ECET to reflect the department name change. The request does not include any new courses.

The senate voted and approved the course number changes for ECET.

Berberi also reported that campus administration discussed the possibility of allowing late registration for summer courses. The educational policy committee discussed, but decided not to take any action at this point.

Budgetary Affairs Committee

Hasan Akay, committee chair, informed the senate that the committee met with Dean Yurtseven about the two budget scenarios. Both scenarios result in budget deficits. Version 1 proposes salary increases, 4% for faculty and 3% for staff. This version results in a budget deficit of over \$700K. Version 2 does not include salary increases and results in a deficit of approximately \$278K. Akay mentioned that the School's strategic plan should be reviewed in order to make suggestions for the budget. He added that the decision regarding salary increases will be determined by the campus, it is not only a School decision.

Dean Yurtseven stated that IUPUI receives 1/3 of its budget from the state. He added that we could look at increasing research dollars, however Dean Plater believes that this may not be enough. The budgetary affairs committee will review options.

Reports of Representatives

IUPUI Faculty Council

Representatives to the IUPUI Faculty Council are Hasan Akay, Ed Berbari, Cliff Goodwin and Dave Williamson.

Ed Berbari reported on the proposed changes to the faculty council bylaws. They are looking to add a committee for distance education and research advisory. They will also change the name of a committee to IUPUI School of program restructuring. Berbari reported that there is a trend in improving retention on this campus. The Chancellor reported the following retention rates during the faculty council meeting: 77% for 2000, 79% for 2001 and 81.6% for 2002.

Berberi informed the senate that the University Library was resolved. He added that we could expect a ruling soon regarding the injunction filed on the construction of the food court in University College. Berbari stated that Garland Elmore gave a UITs report and Lillian Charleston gave an affirmative action report.

The complete faculty minutes and audio recordings are available on the faculty council website at <http://www.iupui.edu/~fcouncil/minutes/minutes.html>

Other Business

Mohamed El-Sharkawy commented on the number of courses listed in the School of Informatics that are very similar to our CGT and CPT courses. He added that Informatics lists computer science courses, however they do not mention our courses. He thought we might consider collaborating with the School of Informatics.

The meeting adjourned at 12:20 pm.

Attachment I

Dean's Report for March 13, 2003 Staff Advisory Committee Meeting

Academic Programs

The Campus Day on March 2, 2003 attracted largest number of participants of potential students and their families so far. Several of our department chairs, faculty members, and School administrators were at hand assisting with the inquiries. Nasser Paydar and Greg Smith made general School and Information Technology presentations to visitors. Terri Talbert-Hatch was our coordinator.

Budget Proposals to Enhance Undergraduate Learning

All new students entering the IU system for the first time will pay additional dedicated tuition increase starting in fall 2003. The amount of increase for a typical full-time IUPUI student will be \$800.00 per year and the campus will have approximately \$3.2M of additional funding per year for the next three years. With the approval of Indiana University Board of Trustees, the IUPUI administration will make part of these funds available for academic and support units on a competitive basis. The memo from the Acting Chancellor Plater's Office, which provides guidelines, was sent to all faculty and staff members.

In an effort to focus and organize the proposal writing in the School for these funds, our department chairs, directors, and deans met last Wednesday. Based on the discussions that took place, the suggestions were made to prepare three proposals in teaching and learning area, two in research and scholarship area, and one in civic engagement area. The deadline to submit for School review is April 14 and for campus review, it is April 21, 2003.

School Strategic Plan for 2003-06

Stephen Hundley based on the feedback provided from many groups prepared the second version of our 2003-06 strategic plan and we distributed this new version to all departments. The final draft will be brought to April 2003 meeting of the Faculty Senate for May 2003 approval.

Faculty and Staff News

Ali Jafari co-authored a book, "Designing Portals: Opportunities and Challenges" with Mark Sheehan which was published by Information Science Publishing.

Maurice Bluestein co-authored a chapter, "Wind Chill" with R. Quayle in the "Encyclopedia of Atmospheric Sciences."

Hasan Akay, Liz Coles, Russ Eberhart, Akin Ecer, Pat Fox, Michael Knieser, Razi Nalim and Ramana Pidaparti received Purdue Research Foundation International Travel Grants. The awards varied from \$394 to \$1,209.

Hasan Akay has been selected as a Chancellor's Professor by IUPUI. He is the first professor with this honor from our School.