Minutes of Meeting
Technical Services Committee
March 4, 2005

Convened: 3:06 p.m.

Present: Enrica Ardemagni, Didier Bertrand, David Bivin, Julie Freeman, Wayne Husted, Sumana Jogi, Mike Scott, Rosalie A. Vermette,

I.   Mike Scott introduced Dr. Wayne Husted as the new Coordinator for Technology Development for the School of Liberal Arts. His primary task will be working on the Global Cross Roads facility in BS 3003 as well as managing all of the student technology centers. With new and emerging technology for teaching and learning Dr. Husted will work with faculty to help develop solutions to use the new technology.

II.   Wayne Husted and Mike Scott updated the committee on BS 3003.

    A.   There currently is no funding for the facility. Susan Sutton will have funding for BS 3003 and the attached room.
    B.   The first investment will be to put a Polycom Communication System. The system will benefit current international classes as well as future classes in the works.
    C.   The type of language teaching system to be used will need to be decided by the faculty of the World Language & Cultures department. They will have to decide if want to follow Bloomington with the Divati system or see what Sony has available.
    D.   Currently, the 30 seats room being used as a computer classroom for Liberal Arts classes as well as for other schools. Wayne is making sure that anyone using the room for classes is made aware that the facility will change in the future and they might not be able to use it. The room is also being used for walk-in whenever it's not used for class.

III.   Cavanaugh Hall Classroom Upgrades

    A.   David Donaldson confirmed, via e-mail, that all of the rooms in Cavanaugh Hall will be technologically enhanced this summer. This will entails speakers, projectors and small amount of technology. Due to the expense there won't be a document camera.
    B.   If there is a budget problem then CA 347 and 349 will defiantly be upgraded.
    C.   Julie Freeman sent a memo regarding 347 and 349. She explained that the composition classes use the two rooms as an alternate room when they don't meet in the computer classrooms. Due to the reliance of computers for

teaching via Oncourse and electronic text books there is always a standing order for a cart.

D. Eventually, David would like to get rid of the support group that is in Cavanaugh Hall.

E. There will be specialty rooms for C180 in CA 235, 411 and SL 67. UITS will maintain the equipment package and the life-cycle funding for the rooms, but any specialty technology will be maintained by the School of Liberal Arts.

F. CA224: Funding to install technology is still available, but WLAC needs to decide what should be installed. Wayne will help WLAC to complete the room.

IV. Security Issues

A. ITPO is reviewing policies implemented in 2000 and getting input from the "stakeholders". They are currently working on policy 21 and 22 and the next policies to be reviewed are 7 and 14. They want reviews from committees like the Technical Services Advisory Committee as well as from tech managers and tech deans. The policies can be found at http://www.itpo.iu.edu/policies.

B. At the previous meeting David Ford presented his concern to the committee about ITPO mandates for all IP numbers to be registered to a user name. Is this the only method to accomplish the goals of safety and security of the network? If not, then why aren't other less invasive methods considered? The questions asked of administration are: Is this the only method that the campus is investigating? Is there a reason there's only one method looked at?

1. Policy 21 is the use of electronic mail. It establishes the policy for use of e-mail as collegiate, non-commercial, mutually agreed upon transmission.