Present: S. Schlag (secretary); Staum-Kuniej, S.; Hoyt, D.; Crumrin, R.; Goodwin, V.

Meeting was informally called to order at 11:05 a.m.

**Discussion Topics:**
- The topic of electronic calendar scheduling of meetings was briefly discussed.  Future meetings for ULFO will continue to be announced via the ULFO email distribution list, since not all librarians use the OUTLOOK calendar function.  (In scheduling the meetings, however, care will be taken to first conduct a "BUSY" search of librarians who do use the calendar to determine an optimum time for meetings.)

- The Primary Peer Review committee will be the body responsible for generating a plan to implement "Faculty and Librarian Review and Enhancement at IUPUI."  Deadline for implementation is June 1999.  **ACTION**:  **Draft report due for discussion April 19**.

**Upcoming Activities:**

| Date/Time | Location | Topic |
|---|---|---|
| April 19, 1-2 p.m. | UL 1116 | Peer review committee report draft and discussion |
| May 25, 10:30-11:30 a.m. | UL 1116 | Peer review committee final report, wrap-up, and vote; nominating committee has to hold elections and report |

**Program Highlights – AMICO (Sonja Staum-Kuniej):**
- The AMICO project is an effort by the Association of Art Museum Directors to create and facilitate access by higher education users to an image database.

- Sonja's Powerpoint slides will be available for viewing on the library's intranet; watch email for details.

- Twenty-seven museums, including the Getty Museum in Los Angeles and the Art Institute of Chicago, are participating in the project; each has agreed to digitize 500 images per year and make them, and their "homegrown" catalog records, available.

- ***Efforts are underway to provide authority and consistency to the database, using such tools *as Union List of Artist's Names*, *Art and Architecture Thesaurus*

- Individuals who would find this database helpful are educators who are developing art history courses, or students who are interested in comparing one artist's work with another - anyone interested in the study of art/art history.

- The database offers 4 views of each image: brief and full (which include textual information about the work), and inspection and large presentation (which do include text and offer close-up views of the images).

- Inspection and presentation images are downloadable – but not together with text (because image and text download to separate files).

- System has a "notebook" feature, allowing saving of brief or full views – but user loses saved information once he/she logs off the system.

- System is most powerful with keyword searching at this point.

- The system is presently being tested in a controlled environment; access is password protected.  If you'd like to explore the system, contact Sonja at the Herron School of Art Library.  Feel free to also take a look at www.amico.net .

Meeting adjourned at noon.

Revison respectfully submitted:  Susan Schlag, March 22, 1999.