

**ULFO Meeting**  
**September 20, 2006**  
**9:30-11:00 AM**  
**UL1126**

**Present** – Randi Stocker, Bill Orme, David Lewis, Fran Huehls, Todd Daniels-Howell, Sally Neal, Jennifer Hehman, Brenda Burk, Polly Boruff-Jones, Steve Towne (chair), Ann O’Bryan (secretary)

The meeting was called to order at 9:40.

The agenda was approved.

The minutes of the April 24, 2006, meeting were approved with minor amendments.

**Announcements** – Brenda Burk announced the kick-off of the United Way Campaign today. The chili cookoff has been replaced by a “Dunk the Dean”. She also announced that the Policy Archives project is progressing, and the agreement will be finalized soon.

Jennifer Hehman announced the Chocolate Fest in the Arts Garden, which supports young people studying music.

Sally Neal announced 2 CTL workshops coming up: **Online Teaching: It’s Not Just for Techies Anymore** (Friday, October 20, 2006, 8:30a.m. – 3:00p.m.), and **Academic Integrity Symposium: Building a Culture of Academic Integrity** (Friday, November 10, 2006, 8:30a.m. – 3:00p.m.). The latter is a daylong workshop with keynote speaker Don McCabe, Founding President, Center for Academic Integrity, Duke University.

Todd Daniels-Howell announced that UL and the Indiana Historical Society received an LSTA grant to digitize photos from the Flanner House community. The project should be completed by next summer.

David Lewis announced 2 upcoming donor cultivation events: **A workshop by Stacey Morrone on learning motivation** (Nov. 3) and **A Riley Poetry Slam at Indianapolis Arts Center**. He also announced 2 possible digital initiatives: a proposal for the library to take the lead in the Center on Digital Scholarships, one of Dean of Faculties Uday Sukhatme proposed “Signature Centers”; and a New Horizons Grant proposal to work with Dr. Paul Mullins and his archaeological research.

Brenda Burk announced the FFA Conference will be held in Indianapolis Oct. 27-29.

Jennifer Hehman announced that she has been working with the School of Nursing who is restoring the garden behind Ball Residential hall. The statue, “Eve,” which is currently located in the Payton Philanthropy Library will be returned to its original location in the garden.

## **Committee Reports**

Steve Towne is putting together committees and will have that completed soon. The By-laws Committee is complete. There is still need for an alternated on the Research Committee and a member on the Nominating Committee. Randi Stocker volunteered to serve as Research Committee alternate.

Fran Huehls reported on work of the P&T Committee. The dossiers of Karen Janke and Steve Towne have been sent to the Bloomington Library for approval. Also, there is a need to fill Polly Boruff-Jones' place on the P&T Committee, since she is now an Associate Dean. The ballots will be looked at again to see who largest number of votes after those elected. There was a question about the online form; Brenda Burk said she would work with Fran on finding out the status.

### **Old Business: Budget (David Lewis)**

Dean Lewis described a different strategy for using the materials budget over the next 10-15 years whereby the budget is increased yearly by 2-4%, instead of periodic increases. A portion of the materials budget would be used for open access resources, such as D-Space, and for digital projects, such as IUPUI dissertations and faculty projects like the one being developed by Paul Mullins on the history of the campus location using GIS applications. He would expect the faculty and campus to contribute content for the collections. He said there would probably be some resistance from some faculty, and we would have to navigate carefully. He wants to hear what we think, and he plans to put it on the table for this budget cycle. He will start conversations with the campus next month.

Discussion followed. Among the questions and issues raised were: Will open access continue to be free? How will the humanities be affected? We may be pressured to buy other projects, such as electronic journals and databases. Citations from open access journals are increasing, so there may be more demand from faculty for this than we have thought.

Dean Lewis said we need to monitor this approach across disciplines. We also need to consider how we provide services to faculty to help provide open access content, and we will have to do it for all the campus over time.

### **New Business (David Lewis)**

Dean Lewis outlined 3 initiatives by Dean Sukhatme: promotion and tenure routing, 3<sup>rd</sup> year review, and criteria for annual reviews.

P&T Routing: There currently underway a review of the multi-campus schools, to which the Library is similar. This may impact the decision voted on at IUPUI to keep P&T decisions on the IUPUI campus. Chancellor Bantz will take that decision to President

Herbert for discussion/decision. David doesn't know how the administration will handle this, so we should make no assumptions about the finality of that decision.

3<sup>rd</sup>-year review: This initiative arose from some recent grievances. Sukhatme thinks 3<sup>rd</sup>-year review is important in order to address problems that may lead to grievances, and wants to consider making 3<sup>rd</sup>-year review mandatory. The library does mid-tenure reviews instead of 3<sup>rd</sup>-year, and it is not mandatory. This may change in light of Sukhatme's initiative.

Guidelines for assessment of Performance: David created a document around annual review to start discussion. He thinks we should have a document by the end of the year to use in 2007 annual reviews. Language around performance is harder to deal with than the other areas (service, professional development). He asks that the UL P&T committee look at this issue. After discussion, David suggested that the UL P&T committee work on a document, and then take it to the IUPUI P&T committee.

Steve will write a charge for Fran Huehls and the P&T committee to put together a document describing performance norms for UL. It will then go to the campus committee, on which Todd Daniels-Howell serves, for their consideration and review.

Steve encouraged us to talk to our colleagues not present at this ULFO meeting.

The meeting was adjourned at 10:55 a.m.